

DaVinci Academy of the Sciences and Arts
Board of Directors
BOARD MEETING MINUTES
2033 Grant Avenue Ogden, Utah 84401
801.409.0700
davinciacademy.org

Agenda/Minutes

Meeting Name: DASA Governing Board Meeting
Time keeper: Terryl Miller
Scribe: Terryl Miller – Secretary
Facilitator: Paula Dugan – President
Date: Wednesday, April 8, 2009
Time: 5:30 PM to 7:00 PM (Open Session)
7:00 PM to 7:30 PM (Closed Session)
Location: 2033 Grant Avenue, Ogden, UT 84401

Invitees/Attendees * in attendance, # absent, & excused (may call in)

| | | | |
|----|--------------------|----|----------------------|
| * | Paula Dugan, (PD) | #& | Iain Hueton (IH) |
| #& | Eric Amsel (EA) | # | Mark DeCaria (MD) |
| * | Terryl Miller (TM) | * | Adam Johnston (AJ) |
| * | Carl Porter (CP) | #& | Stanton Taylor (ST) |
| * | Steve Reaves (SR) | * | Kelly Taylor (KT) |
| * | Jessie Kidd | #& | Stirling Miller (SM) |

Meeting Ground Rules

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

Agenda

| Item No. | Subject | Presenter | Time |
|----------|------------------------------------------------------------------------------------|--------------------|---------------|
| 1. | Quorum Call and Welcome of Guests, Approval of Minutes from the Last Board Meeting | Paula Dugan | 5 Min |
| 2. | Introduction and Agenda Review | Terryl Miller | 3 Min |
| 3. | Student Government Report | Student Government | 5 Min |
| 4. | Financial Report Discussion and Vote on 2009-2010 Budget | Debbie Stark | 15 Min |
| 5. | Technology Report/Expansion Report (Building Committee) | Garen Kidd | 5 Min |
| 6. | Open Public Comment | | 30 Min Max |

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| 7. | Open Student Comment | | 30 Min Max |
| 8. | Director Report | Jessie Kidd | 15 Min |
| 9. | President's Report New Member Nominations | Paula Dugan | 15 Min |
| 10. | Old Business – Action Items | Terryl Miller | 5 Min |
| 11. | New Business Committee Reports | Each Board Member | 3 Min/Rp |
| 12. | Adjournment to Closed Session | Paula Dugan | |
| 13. | Closed Session | Paula Dugan | 30 Min |
| 14. | Adjournment from Open Session | Paula Dugan | |

Minutes

| Agenda Item No. | Main Points, Conclusions/Discussions, Decisions, Next Steps |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Quorum was called at 5:30 PM. Paula welcomed guests. Adam motioned to approve the minutes from last meeting. Steve seconded the motion. All were in favor, none were opposed. |
| 2 | Terryl introduced the agenda. |
| 3 | Student Government Report: No Student Government report. |
| 4 | Financial Report: Debbie Stark: We raised 22,000 gross from the gala, approximately 15-16,000 net. Debbie reviewed the current amount of money in the banks. She reviewed the Profit and Loss Statement. Debbie introduced the operational budget for next year, 2009-2010. A discussion was held. Adam questioned the technology amount on the budget and how the figure was determined. Garen responded that \$400,000.00 was for infrastructure, computers, cables, access points, mobile labs, ports, switches, fiber optic lines, etc. He has sent out for 5 bids for everything to be competitive. He is going through them now and choosing which is the best and most financially viable. These are state contract prices. Paula then asked what Garen thought this budget item would be the following year and Garen replied much lower as it should only be for server maintenance or replacement, and upgrades and maintenance of other equipment. After this discussion, Steve motioned to accept the new budget. Terryl seconded the motion. All were in favor, none were opposed. Paula then thanked Debbie for what she did towards the purchase paperwork, etc. in relationship to the bonding and expansion. Steve then motioned to create an ad hoc committee under the finance committee that would be responsible for oversight and spending of unbudgeted funds currently in the bank, with the authority to prioritize and spend as the committee sees fit, and then report back to the board where they have spent the money. Adam seconded the motion. All were in favor, none were opposed. |

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| 5 | <p><u>Technology /Expansion Report:</u> Garen Kidd: He is in the process of making a list for next year for what software and hardware is needed in relation to the curriculum. Jenn Thompson and he have put together a form to bring to the finance committee, to work with the teachers to facilitate the purchase of software and hardware. They have been working together to make this a smoother process. He has asked some assistants to help finish the new web site. Carolyn Taylor has been doing the board portion. He is looking at on-line portfolio software to see which would work best with our curriculum and needs. The UBSCT testing is coming up and he is in the process of making sure all the computers possible are up and functioning as the testing is all on-line now.</p> <p>With regards to the expansion: They are working on demolition. We are on schedule now because of budget inclusions, for August 17th. He is very comfortable with the interaction between R&O and the construction meetings. The meetings are held every Wednesday morning at 9:00 AM. Paula then stated that Garen and R&O are working together very well and thanked Garen for doing such a great job with this expansion.</p> |
| 6 | No open public comment. |
| 7 | No open student comment. |
| 8 | <p><u>Director Report:</u> Jessie Kidd: CRT testing begins next week. AP testing will be in May. Accolades to Kelly Freeze for working with the teachers to help all of the students bring their grades up. We are continuing to develop our alumni association. We have been working on a pay-for-performance scale for the teachers but feel that will probably take a year to complete this. A climate survey of the teachers, students and parents will be going out next week. We want to improve parent communication and volunteer hours at the school with weekly and monthly newsletters, email updates and parent committees. We have the Frogs Musical coming up. We have free dress week all week next week, thanks to Dr. Amsel. We have almost completed the new Parent Handbook. Don't forget the Lecture Series on April 22, Earth Day as well as the State of the School Address on April 29th at 7:00 PM. We have had 159 new student packets turned in and our goal is 300. We are in the process of hiring teachers for the new positions. We will know by April 15th if we got the RAMP grant. The Gala was a great success and the first Thursday of every month at 3:30 the Gala Committee is meeting to work on next year to make it bigger and better. We are looking for people who want naming rights to parts of our new building, the theater and the gym specifically. Please don't forget graduation at the Union Station on May 27th at 7:00. There is board training the board is welcome to go to with Marci Cornell-Feist in SLC on April 23 or April 25. Please contact Terryl if you can go to either of those days. Lagoon Physics Day is May 15th. The State Charter School Conference is June 16-17. The National Charter School Conference is June 21-25. She announced the Valedictorian is Stirling Miller, The Salutatorian is Claire Heman and there was a tie for the DaVincian between Jackson Carter and Claire Heman.</p> |
| 9 | <p><u>President's Report:</u> Paula Dugan: This next month will be her last meeting. Elections will be held during May and she will be asking for nominations and voting at that meeting. She thanked everyone for their support with the Gala and stated that the committee is already working on next years.</p> <p>Paula then moved on to new board member nominations. She stated that she will be nominating Martin O'Loughlin but he could not be here today so this will be done at the next meeting. She did speak to his many qualities that she feels will be beneficial to the board. Terryl then recommended Lisa Nicholls and had Michael Burton, a teacher and past board member talk to Lisa's strengths for becoming a board member. Lisa then spoke as to why she would like to be</p> |

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| | considered as a board member. Jessie asked her how much time she can commit. Lisa stated that she felt like she could commit what was needed. Adam asked her Why DaVinci? Lisa then stated that she was unconventional and DaVinci is too. She really enjoys working with kids and is excited to be part of DaVinci. Terry motion to accept Lisa as a new board member. Steve seconded it. All were in favor, none were opposed. Paula then congratulated Jessie on finishing and obtaining her Master's degree. She then stated that the real push now is for recruitment of new students. She then thanked everyone who has helped with the expansion. |
| 10 | <u>No old business.</u> |
| 11 | <u>New Business:</u> Terry: <u>Personnel and Policy:</u> Board Training April 23 or 25th: Please let her know if you can go. Terry will get Lisa set up on the board portal. We will be bringing a list of the new teachers when we have completed the hiring process. <u>Adam:</u> <u>Curriculum:</u> The next curriculum meeting will be April 16th at 3:30. Any are welcome to come. The lecture series on the 22nd will be r. Mike Voss who is a poet and a climber and should be great. <u>Kelly:</u> <u>PR & Marketing:</u> Adds will start next month at the theater. The banner should be done next month for the new building. The parent booklet will also be done next month. <u>Steve:</u> <u>Finance:</u> We are still working on the presentation of the monthly finance reports to make it more streamlined and relevant. <u>Paula:</u> She will be working on a new committee structure next month as well as board training for new members. |
| 12 | Steve motioned to go to closed session. Terry seconded the motion. All were in favor, none were opposed. |
| 13 | <u>Closed session.</u> Terry motioned to move back to open session. Adam seconded the motion. All were in favor, none were opposed. |
| 14 | <u>Adjournment:</u> Steve motioned to retain Jessie Kidd as Director of DaVinci for the next year. Kelly seconded the motion. All were in favor, none were opposed. Terry the motioned to adjourn. Steve seconded the motion, all were in favor, none were opposed. |

Action Items

| Item No. | Open Date | Description | Assigned To | Target Date | Date Closed |
|----------|-----------|---------------------|--------------|-------------|-------------|
| AI-1 | 4-8-09 | Climate Survey | Jessie Kidd | 5-13-09 | |
| AI-2 | 4-8-09 | Banner for New Bldg | Kelly Taylor | 5-09 | |
| AI-3 | 4-8-09 | Parent Booklet | Kelly Taylor | 5-09 | |
| AI-4 | | | | | |
| AI-5 | | | | | |

Decision Log

| Date | Decision/Description | Pass/Failed |
|------|----------------------|-------------|
| | | |

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|------|----------------------|-------------|
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Next Meeting Agenda Topics

| Item No. | Subject | Presenter | Time |
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| 7. | | | |

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days notice.