

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

---

**Agenda/Minutes**

**Meeting Name:** DASA Governing Board Meeting  
**Time keeper:** Eric Amsel  
**Scribe:** Kindle Garner  
**Facilitator:** Terryl Miller – President  
**Date:** Wednesday, September 9, 2009  
**Time:** 5:30 PM to 9:00 PM (Open Session)  
**Location:** 2033 Grant Avenue, Ogden, UT 84401

**Invitees/Attendees** \* in attendance, # absent, & excused (may call in), LOA leave of absence

*		*	Iain Hueton
*	Adam Johnston	&	Mark DeCaria
*	Eric Amsel	#	Carl Porter
*	Steve Reaves	*	Martin O’Loughlin
*	Lisa Nichols	*	Fran Jensen
*	Jessie Kidd		
*	Jordan Jensen	LOA	Stanton Taylor

**Meeting Ground Rules**

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

**Agenda**

Item No.	Subject	Presenter	Time
1.	Quorum Call and Welcome of Guests	Terryl Miller	5 Min
2.	Approval of Minutes; Introduction and Agenda Review	Eric Amsel	5 Min
3.	Student Government Report	Jordan Jensen	5 Min
4.	PTSO Report	Nancy	5 Min
5.	Ombudsman Report	Maria Schwarz	5 Min
6.	Financial Report	Steve Reaves	5 Min
7.	Technology Report/Expansion Report (Building Committee)	Garen Kidd	10 Min

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

Item No.	Subject	Presenter	Time
8.	Open Public Comment		30 Min Max
9.	Open Student Comment		30 Min Max
10.	Director Report	Jessie Kidd	15 min
11.	President's Report Committees	Terryl Miller	15 Min
12.	Old Business Gym Construction	Eric Amsel	5 Min
13.	New Business	Each Board Member	15 Mins
14.	Adjournment	Terryl Miller	

**Minutes**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1.	Quorum call and welcome of guests.
2.	Minutes changed from previous mtg. The originals and subsequent changes are both present and approved. Steve R. voted to accept minutes. Eric seconded. Vote- Terryl, Eric, Steve, Lisa, Iain, Martin, Fran all in favor, passed.
3.	Student Government Report: Dates for Student Govt. Elections will be the 18 <sup>th</sup> for all interested candidates, 25 <sup>th</sup> will be the assembly and voting in the courtyard, 29 <sup>th</sup> will be breakfast with the candidates at 7:30 am with Mr. McFall to announce the new Student Council for next year. The first day of school went really well. Scheduling issues were noted, but otherwise ran really smoothly.
4.	PTSO Report: Back to school night was a success and the State of the School Address was well attended and received. A stomp and party will be held on Sept. 11 <sup>th</sup> . Nancy will work to ensure there is a PTSO representative at faculty and also board meetings. Currently the PTSO is working on the planned Spaghetti Dinner and Auction (October 23rd, 2009). They are working on ticket sales and donations to make the night a success.
5.	NA
6.	Financial Report: Reports that the weekly Red Apple meetings gone well. The budget will be finalized by the Oct. 1 <sup>st</sup> deadline. In response to questions Steve commented that the Finance Committee (Steve, Terryl, and Jessie) is responsible for the revision of the budget. The budget should be zero out without touching the reserves. A total of 5% (187,000.00) must be kept in reserve because of the bond covenant, but the plan to have more reserves than that. Any dipping into the reserves will be for capitol expenses, not

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
**2033 Grant Avenue Ogden, Utah 84401**  
**801.409.0700**  
**davinciacademy.org**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
	operational costs. As of 9/09/09 464 students enrolled, 26 short of the budgeted number.
7.	<p>Technology Report: There are only two rooms remaining in the new building to wire for technology. The new Computer Lab in almost done, thanks to the IRS who donated 30 computers. We currently have three networks: Guest, Student, and Faculty. We have completely filtered wireless access and high level security.</p> <p>New Building Report: The main line in the elevator is done and the technology is almost all installed. The carpet and tile installation had problems which is being remedied by around the clock work to finish the job in time for the Ogden City Permits and Inspectionsm which are coming up. The elevator inspection will be on the 18<sup>th</sup> and the fire inspection will be the 16<sup>th</sup> and they will be testing the alarms in the early morning and after school. The lockers are also being installed on the 2<sup>nd</sup> floor now.</p>
8.	NA
9.	NA
10.	<p>Director's Report: Presented of 3 main goals for the new year. 1. 100% Teacher Satisfaction 2. 10% increase in math scores 3. Raise 200,000 to complete theater and expand art and science programs. These goals generated a good deal of discussion about the likelihood of achieving, adequacy of measuring, politics of announcing, and processes for setting these goals. Jessie expressed concern about whether she received sufficient board direction, which resulted in a motion (Adam, seconded Terry) that an open meeting be held to support Jessie in reaching her goals. Vote was 6 (Adam, Terry, Lisa, Iain, Martin, and Fran) in favor and 2 (Steve and Eric opposed) opposed. Passed; Date- Wednesday, Sept. 16<sup>th</sup> at 5:30 pm. 90 min. mtg. Lisa is excused.</p> <p>We have until October 1<sup>st</sup> to recruit students. We are also working on retention with current student needs. Jessie presented the Organization Chart, which needed some tweaking which Martin volunteered to help with and it will be presented again at the next meeting.</p>
11.	<p>President's Report: Terry announced sending that she was sending a letter to Mark DeCaria requesting that he take an LOA until he can come regularly to meetings. Nancy will submit PTSO board nominees to Terry.</p> <p>The committee structure was presented, tweaked and chairs were identified (below). Terry will distribute committee list by email:  Steve R. – Financial Committee  Adam- Academic Committee  Martin- Strategic Planning Committee  Iain- Resource and PR Committee  Garen- Facilities Committee</p>

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
12.	<p>Old Business: Gym bids were announced:  Big D- 290,442.00  R&amp;O- 138,641.00  Kier- 153,438.00</p> <p>Permits and fees not included which is Conservatively estimated to be \$10,000. R&amp;O bid based on a 40 day duration with a start date no later than Sept. 14<sup>th</sup>. Terryll moved that DASA select R&amp;O to do the gym with cost not to exceed 138,641.00 or less as negotiated, plus not more than 10,000.00 for fees and permits. Adam seconded. Seven in favor (Terryll, Iain, Martin, Adam, Steve, Fran, Lisa) and 1 abstained (Eric).</p>
11.	<p>New Business: Attendance and Citizenship Policy. Iain motioned to accept the policy and Lisa seconded. Seven voted in favor (Terryll, Iain, Martin, Adam, Steve, Fran, and Lisa) no opposed or abstained (Eric had left)</p>
12.	<p>Lisa motioned to adjourned (9:00 pm) and Stev seconded. Seven voted in favor (Terryll, Iain, Martin, Adam, Steve, Fran, and Lisa) no opposed or abstained (Eric had left).</p>

**Action Items**

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1					
AI-2					
AI-3					
AI-4					
AI-5					

**Decision Log**

Date	Decision/Description	Pass/Failed

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

---

**Next Meeting Agenda Topics**

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

**PUBLIC INFORMATION:**

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days notice.