

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

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**Agenda/Minutes**

**Meeting Name:** DASA Governing Board Meeting  
**Time keeper:** Terryl Miller  
**Scribe:** Terryl Miller – Secretary  
**Facilitator:** Paula Dugan – President  
**Date:** Wednesday, January 14, 2009  
**Time:** 5:30 PM to 7:30 PM (Open Session)  
**Location:** 2033 Grant Avenue, Ogden, UT 84401

**Invitees/Attendees** \* in attendance, # absent, & excused (may call in)

*	Paula Dugan, (PD)	*	Iain Hueton (IH)
*	Eric Amsel (EA)	*	Mark DeCaria (MD)
*	Terryl Miller (TM)	*	Adam Johnston (AJ)
*	Carl Porter (CP)	*	Stanton Taylor (ST)
*	Steve Reaves (SR)	*	Kelly Taylor (KT)
		*	Stirling Miller (SM)

**Meeting Ground Rules**

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

**Agenda**

Item No.	Subject	Presenter	Time
1.	Quorum Call and Welcome of Guests, Approval of Minutes from the Last Board Meeting	Paula Dugan	5 Min
2.	Kimball Young Introduction/Discussion/Questions	Paula Dugan	20 Min
3.	Introduction and Agenda Review	Terryl Miller	3 Min
4.	Student Government Report	Student Government	5 Min
5.	PTSO Report	PTSO Presidency	5 Min
6.	Financial Report Vote and discussion on check to State Treasury Office.	Debbie Stark	10 Min

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7.	Technology Report	Garen Kidd	5 Min
8.	Ombudsman	Maria Schwarz	__ Min
9.	Open Public Comment		30 Min Max
10.	Open Student Comment		30 Min Max
11.	Director Report Introduction, discussion and vote on Architectural Plans for building Update on Graduation Introduction and discussion on 7th & 8th grade curriculum	Jessie Kidd	30 Min
12.	President's Report	Paula Dugan	15 Min
13.	Old Business – Action Items	Terryl Miller	5 Min
14.	New Business Committee Reports Eric Amsel: Discussion and vote on changes for the bylaws	Each Board Member Eric Amsel	3 Min/Rp 15 Min.
15.	Adjournment	Paula Dugan	

**Minutes**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	Quorum Call at 5:30 PM. Minute will be approved at next meeting.
2	<b>Kimball Young:</b> Paula introduced Kimball Young as being in charge of the Tax Free Fund for Utah – this is an open-end mutual fund with 250 million in assets with 3000 shareholders. Mr. Young gave some of his history and background. He asked some questions and the board asked him some questions.
3	<b>Introduction and Agenda Review:</b> Terryl Miller: Done.
4	<b>Student Government:</b> Stirling Miller: He let the board know that there is a change to the assembly schedule. It is now once a month, 1 hour long on the First Friday of the month. He updated us on Red Ribbon Week plans, that the Honor Roll Ski trip went well and that he and

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	another senator have joined the Suicide Task Force for Weber County and they are working on an assembly for suicide awareness for the school.
5	<b><u>PTSO Report:</u></b> No Report.
6	<b><u>Financial Report:</u></b> Debbie Stark: She informed us that she needed two expenses voted on. One is a check for \$20,000. This will be reimbursed on closing. Terryl motioned to approve this check, Steve seconded it. A discussion was had. All was in favor, none were opposed. The second expense is for a walk-in freezer for the kitchen. Mark motioned to accept this expense and Eric seconded it. A discussion was had. All were in favor, none were opposed. She then went through the profit and loss statement and the balance of money in all accounts.
7	<b><u>Technology Report:</u></b> Garen Kidd: He thanked Kelly for his help on the website for the marketing plan. He is working with Jenn Thompson on streamlining technology in the curriculum. He talked to the fact that our architect Dan's company is moving in next door and has offered internships for our students. A discussion and presentation of the plans for the expansion was had. Terryl motioned to approve the architectural designs. Steve seconded it. There were no questions. All were in favor, none were opposed. Steve motioned to empower and delegate authority for minor changes to the plans to the expansion committee and also included in that motion that major changes that would drive higher costs would be brought back to the board first. Eric seconded the motion. All were in favor, none were opposed. Garen will put a breakdown of the project on the portal to view.
8	<b><u>No Report</u></b>
9	<b><u>No Open Public Comment</u></b>
10	<b><u>No Open Student Comment</u></b>
11	<b><u>Director's Report:</u></b> Jessie Kidd: Discussed student achievement goals. We have a new math teacher, Jen Slaughter. Graduation Update: May 27th at 7:00 PM at Union Station in the Grand Lobby. Each graduate will be able to invite 10 people. The theme is "The important thing is this: To be able at any moment to sacrifice what we are for what we could become. – Charles Dubois" Please remember the Gala on the 28th of March. Student Government and I are going to Rotunda Day at the Legislature on the 5th of February. We are working on grants right now as well as trying to find some investors for naming rights to parts of the new building such as the gym and theater. All is going well.
12	<b><u>President's Report:</u></b> Paula Dugan: She thanked everyone for all of their hard work with this expansion. This included Joel Wright, our lawyer; Brent Van Alfen, Garen, Dan, our architect as well as the building committee. She asked the board to help with outreach efforts for donations such as for naming rights in the new building. Also, she asked for help with recruitment of new board members. She talked to the fact that we are going to propose a change in the bylaws to the terms of board members in Eric's Committee report. There are four board members whose terms are up: Paula, Terryl, Carl and Mark.
13	<b><u>Old Business:</u></b> All of the action items from the last board meeting were completed.
14	<b><u>Committee Reports:</u></b> <b><u>Eric Amsel, Strategic Planning:</u></b> Introduced the new Strategic Plan. A discussion was held. Steve motioned to accept the strategic plan. Terryl seconded the motion. All were in favor, none were opposed. Eric then mentioned he would like to have an ad hoc committee meet on the Zero Tolerance policy. He will ask Dr. Anderson to prepare documents and research on our zero tolerance policy and the ad hoc committee will meet some time before the next board meeting. Eric then talked to the fact that the Executive Committee met and felt like the bylaws needed some updating and changing. Eric moved that we change three things in

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Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
	<p>the bylaws: 1) the date of the annual meeting from January to June. 2) To change the role of the PTSO in filling parental slots to the PTSO being able to propose candidates and the board will seriously consider them but that will not be the only way parents can become board members. 3) To change the language of who has the ability to sign the contracts. Stanton seconded this motion. A discussion was hand. All were in favor. None were opposed. Paula then asked those whose terms expired if they would be willing to extend their terms to the new time frame of June. Mark replied that he will stay until June, Carl replied that he will stay until June, Paula replied that she will stay until June and Terryl replied that she will stay until June.</p> <p><u>Adam Johnston, Curriculum Committee:</u> The curriculum committee will be bringing a completed curriculum policy and Graduation requirements to the next board meeting.</p> <p><u>Kelly Taylor, PR &amp; Marketing:</u> They were waiting for some pricing on some marketing plans. He hopefully will be able to report new marketing strategies and plans at the next meeting. He and his committee are working on the gala. He has the speaker lined up and they are working on the nominations of people to be recognized. He will report further next meeting.</p>
15	Terryl motioned to adjourn the meeting and Adam seconded it. All were in favor. None were opposed.

**Action Items**

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1	2-11-09	<b>Approval of the contractor</b>	All	2-11-09	
AI-2	1-14-09	Curriculum Policy and Graduation Requirements	Curriculum Committee	2-11-09	
AI-3	1-14-09	New Marketing Strategies	Kelly Taylor	2-11-09	
AI-4					
AI-5					

**Decision Log**

Date	Decision/Description	Pass/Failed

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**Next Meeting Agenda Topics**

Item No.	Subject	Presenter	Time
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2.			
3.			
4.			
5.			
6.			
7.			

**PUBLIC INFORMATION:**

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days notice.