

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

---

**Agenda/Minutes**

**Meeting Name:** DASA Governing Board Meeting  
**Time keeper:** Terryl Miller  
**Scribe:** Terryl Miller – Secretary  
**Facilitator:** Paula Dugan – President  
**Date:** Wednesday, February 13, 2008  
**Time:** 5:30 PM to 8:30 PM (Open Session)  
**Location:** 2033 Grant Avenue, Ogden, UT 84401

**Invitees/Attendees** \* in attendance, # absent, & excused (may call in)

*	Paula Dugan, (PD)	*	Iain Hueton (IH)
*	Eric Amsel (EA)	*	Michael Burton
*	Terryl Miller (TM)	*	Adam Johnston (AJ)
*	Helen Wecker (HW)	*	Eric Matheson
#&	Carl Porter (CP)	#	Mark DeCaria

**Meeting Ground Rules**

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

**Agenda**

Item No.	Subject	Presenter	Time
1.	Quorum Call and Welcome of Guests, Approval of Minutes from Last Board Meeting	Paula Dugan	3 Min
2.	Introduction and Agenda Review	Terryl Miller	3 Min
3.	Student Government Report	Student Government	10 Min
4.	PTSO Report	PTSO Presidency	5 Min
5.	Technology Report	Garen Kidd	5 Min
6.	Ombudsman	Maria Schwarz	___ Min
7.	Open Student Comment		30 Min Max

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

Item No.	Subject	Presenter	Time
8.	Open Public Comment		30 Min Max
9.	State Charter School Board	Jeanie _____	10 Min
10.	Financial Report	Alexis Hicks	10 Min
11.	President's Report	Paula Dugan	10 Min
12.	Director Report	Jessie Kidd	15 Min
13.	Old Business – Action Items	Terryl Miller	5 Min
14.	New Business Review and Vote on Charter Change Recommendations Committee Reports	Eric Amsel Each Board Member	20 Min 5 Min/each
15.	Adjournment from board meeting		

**Minutes**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	Quorum called at 5:40. Guests welcomed. Michael motioned to approve the minutes from last time, Adam seconded them. All approved, none opposed.
2	Terryl introduced the agenda.
3	<b>Student Government:</b> Joel Linford, and Tiffany Vlahos, Senior Senators and Bonnie Stohel, Scribe: Big Buddha came today and it went very well. They are doing a fund raiser for valentines, Valegrams. There is no school on President's Day, 8 <sup>th</sup> grade night is on the 19 <sup>th</sup> , end of trimester is the 26 <sup>th</sup> and there is no school that day. Winterim is the 14 <sup>th</sup> and 15 <sup>th</sup> and should be great. Paula thanked them for being so prepared, and that she is very proud of them for their organization especially with the Big Buddha. They also informed the board that they have a new freshman senator, David Taylor. They let us know that the dances were suspended until further notice due to vandalism at the sweethearts dance. Some of the students met with Jessie to ask about this and the overall school culture. The student counsel is coming up with rules for the student body to follow for dances. Other than the vandalism of the boys bathroom, the Sweetheart's dance was a hit.
4	No PTSO Report
5	Garen had Terryl inform the board about his technology report as he could not be at the board meeting. The board portal is done and he has e-mailed their logins to them. Please let him know if you didn't get one. The DASA network and Computer security plan is still ongoing for another 2 months. He is putting together a proposal for a more dedicated faculty internet filter. He

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
**2033 Grant Avenue Ogden, Utah 84401**  
**801.409.0700**  
**davinciacademy.org**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
	informed us that Big Buddha made the comment that “He has never been to a more unique school than ours..., and that this is a very good thing.” He praised the student government for how well they did with it. Eric A did not get a login from Garen.
6	No ombudsman.
7	No open student comment
8	No open public comment
9	Utah School Board, Charter School Staff: Jeanie Rowland: She is in charge of oversight at DaVinci. 3 times a year a rubric is sent to directors before their visit and after the visit she reports back to the State School Board the results of that visit. She praised Jessie for her involvement and active roll. She informed us that they are there as a support for any issues regarding education and they are there to help educate us, so please call if we have any questions. Eric A asked about new funding and whether she felt it favored certain charter schools and not others and why? Jeanie replied that they are trying to equalize the funding education wise. Eric A asked who we should complain to about it and she replied our legislator. Eric A asked if the charter association usually lined up with the State School Board and Charter School Board desires? She said it depends.
10	No financial report.
11	<b><u>President’s Report:</u></b> A. Board member agreement. She will put it on the portal to access 3 to 4 days before the meeting so all the board could be prepared for the meeting. She asked that we use the portal and refrain from stating positions or making decisions on it. She is concerned about proper training and proper orientation for new board members. She would like to put something together for that and she would also like to put together a small group of board members to formalize a board member recruitment plan. B. Board committee structure. She simplified board duties to oversight. She asked everyone to look over the new committee structure and notice that she has divided it into four main areas. Terryl motioned to approve the structure and it was seconded by Eric A. All approved, none opposed. C. Concerns have been raised about potential conflicts of interest with a board member being a teacher. A conversation with the board regarding the best way to handle it occurred. It came down to the board wanting to keep the position open for Michael while he is teaching but give him a leave of absence from the board to be a teacher. He would not be a voting member. Michael applauded Paula for finding a middle ground to make this successful. Paula then thanked the school for a great job with Fox 13 and Big Buddah. She reminded the board that we still need lots of support for the fund raiser. Please forward contact information to Jessie or Michael of those who might want to come or who might want to donate something. She informed the board that we have not heard back from the foundation about our grant proposal. If she does, she will inform the board of that.
12	<b><u>Director’s Report:</u></b> Discussion was had in regards to the school calendar for 2008-2009. 2 different calendars were discussed, one starting earlier in August and the other starting about the same time as we did this year. It was decided to start the same time as this year. Terryl motioned to approve the calendar and Helen seconded the motion. All approved, none opposed. There will be a hybrid bell schedule next year with lab time on Tuesdays, with mentors and

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
	<p>speakers coming in.</p> <p>She informed the board that student failing notices went out today. She did let us know that we had an 80% pass rate for the UBSCT testing.</p> <p>There are 35 new students on the 9<sup>th</sup> grade list. They are hoping to get more with 9<sup>th</sup> grade night on the 19<sup>th</sup>.</p> <p>Next year she is planning on dissolving department heads and going to team leaders instead. She feels this will work better. She is working on team leader descriptions. She is planning on doing teacher 2<sup>nd</sup> evaluations in March. Agreements will be done by April 15<sup>th</sup>. The teachers are doing self evaluations by February 26<sup>th</sup>.</p> <p>She reminded the board that the benefit was moved to March 29<sup>th</sup>, please invite friends, family and community members to come. Also, please ask for art donations and silent auction items. She reminded the board that spring break is April 6 – 13.</p>
13	<b>Old Business:</b> None
14	<p><b>New Business: Strategic Planning:</b> Eric asked to change the agenda to review and Vote on DRSLs, and mission and vision statement, which was stated incorrectly in the agenda. Eric A: First he discussed the fact that he had sent a 360 survey on Jessie to the staff and faculty and he also gave one to each board member. He asked us to fill them out. He also let us know that he talked to Jessie and she is looking forward to the results so that she can make improvements if needed. Eric will get one to Mark and Carl since they are not here.</p> <p>Mission and Vision statement changes were taken to the parents through the PTSO and to the students through student government. He also took it to the teachers. They all liked the new changes. The only complaint was that the 9<sup>th</sup> grade hated the word “uniquely”. Adam moved to approve the new mission and vision statement. Iain seconded it. All approved, none opposed.</p> <p><b>Finance:</b> Helen: We are in the process of signing a new agreement with Wolfe for the new fiscal year.</p> <p><b>Academic:</b> Adam: No report.</p> <p><b>PR and Marketing:</b> Michael: 1100 cars when out announcing the benefit. Please send a list of any additional names as soon as possible as the invitations will be going out soon. The benefit committee met and decided on a menu, which should be great. Posters are being done and should be done by the weekend. They plan on having Mariachi bands as well as other entertainment. The committee will meet again on the 20<sup>th</sup> at 3:45. The cost for the benefit is \$20 per person and students performing will get two half price tickets. There are about 8 tables that can be purchased for \$250 per table, and they seat 6 to 8.</p> <p><b>Internships:</b> Nothing new. He will be meeting with the mayor and he will ask about the foundation not responding yet.</p> <p><b>Personnel and Policy:</b> We are planning on having employment agreements totally done by April 15<sup>th</sup>. We want to keep continuity as much as possible.</p>
15	Eric A moved to close the board meeting and Adam seconded it. All approved and none opposed.

**Action Items**

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1					
AI-2					

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**BOARD MEETING MINUTES**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
davinciacademy.org

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-3					
AI-4					
AI-5					

**Decision Log**

Date	Decision/Description	Pass/Failed

**Next Meeting Agenda Topics**

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

**PUBLIC INFORMATION:**

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days notice.