

DaVinci Academy of the Sciences and Arts
Board of Directors
BOARD MEETING MINUTES
2033 Grant Avenue Ogden, Utah 84401
801.409.0700
davinciacademy.org

Agenda/Minutes

Meeting Name: DASA Governing Board Meeting
Time keeper: Terryl Miller
Scribe: Terryl Miller – Secretary
Facilitator: Paula Dugan – President
Date: Wednesday, February 18, 2009
Time: 5:00 PM to 7:00 PM (Open Session)
Location: 2033 Grant Avenue, Ogden, UT 84401

Invitees/Attendees * in attendance, # absent, & excused (may call in)

*	Paula Dugan, (PD)	#&	Iain Hueton (IH)
*	Eric Amsel (EA)	*	Mark DeCaria (MD)
*	Terryl Miller (TM)	*	Adam Johnston (AJ)
*	Carl Porter (CP)	#&	Stanton Taylor (ST)
*	Steve Reaves (SR)	#&	Kelly Taylor (KT)
		#&	Stirling Miller (SM)

Meeting Ground Rules

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

Agenda

Item No.	Subject	Presenter	Time
1.	Quorum Call and Welcome of Guests, Approval of Minutes from the Last Board Meeting	Paula Dugan	5 Min
2.	Introduction and Agenda Review	Terryl Miller	3 Min
3.	Student Government Report	Student Government	5 Min
4.	PTSO Report	PTSO Presidency	5 Min
5.	Financial Report Vote and discussion on Final Financial Resolution	Debbie Stark	10 Min

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Item No.	Subject	Presenter	Time
6.	Technology Report/Expansion Report (Building Committee) Architects Agreement to be signed. Discussion and Vote on Selection of Construction Contractor for Expansion	Garen Kidd	25 Min
7.	Ombudsman	Maria Schwarz	__ Min
8.	Open Public Comment		30 Min Max
9.	Open Student Comment		30 Min Max
10.	Director Report	Jessie Kidd	15 Min
11.	President's Report	Paula Dugan	15 Min
12.	Old Business – Action Items	Terryl Miller	5 Min
13.	New Business Committee Reports Adam Johnston: Curriculum Policy	Each Board Member Adam Johnston	3 Min/Rp 15 Min.
14.	Adjournment	Paula Dugan	

Minutes

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	Quorum was called at 5:08. Steve motioned to approve both sets of minutes from December and January's meeting. Mark seconded it. All in favor. None opposed. Guests were welcomed.
2	Introduction and agenda review was done.
3	None.
4	None.
5	Financial Report: Debbie Stark: Terryl motioned to sign the Final Financial Resolution, as per our attorney Joel, giving Paula the ability to sign on behalf of the board all documents in relation to financing for the expansion. Steve seconded it. All were in favor, none were opposed. Debbie then described that our financing for the purchase of the building requires a 4-year budget and she is working on that. She went through the financial statements for the board.
6	Technology Report/Expansion Report: Dan summarized the four bidding contractors and the process. We put out requests to 10 contractors for the information. We went through a

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	preliminary analysis and chose the top four, Big D, Kier, R&O and Wadman. All four are very good contractors (he described their strengths and weaknesses as he saw them). Garen then went on to describe how the committee came to their recommendation. The committee recommends R&O Construction to the board as the contractor for the expansion of the school. A discussion regarding why and if the committee feels confident that after the job is done they will stand behind it was held. Eric motioned to hire R&O as our expansion contractors. Mark seconded it. All were in favor, none were opposed. Terryl motioned to have Paula sign the Architects Agreement on behalf of the board for 150,000.00 fixed fee. The fee is included in the bond above the 2.5 million. Steve seconded it. All were in favor, none were opposed.
7	<u>None</u>
8	<u>None</u>
9	<u>None</u>
10	<u>Director's Report:</u> Jessie Kidd: She told the board that she had posted 14 new positions and we have received 100 plus applications for those positions. Graduation is May 27th, please mark your calendars. Please help with finding art and big ticket items for the Gala, which is March 28th. April 27th we will have a school-wide birthday celebration. If you know of anyone who would like naming rights for a large donation for parts of the new building, please let her know. We are working on grants that will be submitted by March 15th. Jessie then talked to the amendment request for 2012-2013 school year. If we want to expand our number of students we have to apply now. Discussion was held. Eric motioned to submit the Amendment Request to give us 850 students with the proviso that the opening of those seats be with another board vote. Adam seconded the motion. All were in favor, none were opposed.
11	<u>President's Report:</u> Paula: Thanks to Kelly for all the Marketing he has been doing.
12	<u>Old Business:</u> Completed.
13	<u>New Business:</u> Adam Johnston: Curriculum Committee: Discussed the curriculum policy. Eric motioned to approve the curriculum for 7-12 grades and the course catalog. Terryl seconded the motion. All were in favor, none were opposed. Terryl Miller: Personal and Policy Committee: We are planning on reviewing the policies and separating them in to sections that correspond with the different board committees for those committees to look at and suggest changes.
14	Mark motioned to adjourn the meeting. Steve seconded the motion. All were in favor, none were opposed.

Action Items

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1					
AI-2					
AI-3					
AI-4					
AI-5					

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Decision Log

Date	Decision/Description	Pass/Failed

Next Meeting Agenda Topics

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days notice.