

DaVinci Academy of the Sciences and Arts
Board of Directors
BOARD MEETING MINUTES
2033 Grant Avenue Ogden, Utah 84401
801.409.0700
davinciacademy.org

Agenda/Minutes

Meeting Name: DASA Governing Board Meeting
Time keeper: Terryl Miller
Scribe: Terryl Miller – Secretary
Facilitator: Paula Dugan – President
Date: Wednesday, November 12, 2008
Time: 5:30 PM to 6:30 PM (Closed Session)
6:30 PM to 8:30 PM (Open Session)
Location: 2033 Grant Avenue, Ogden, UT 84401

Invitees/Attendees * in attendance, # absent, & excused (may call in)

*	Paula Dugan, (PD)	*	Iain Hueton (IH)
*	Eric Amsel (EA)	*	Mark DeCaria (MD)
*	Terryl Miller (TM)	*	Adam Johnston (AJ)
*	Carl Porter (CP)	*	Stanton Taylor (ST)
*	Steve Reaves (SR)	*	Kelly Taylor (KT)
		*	Stirling Miller (SM)

Meeting Ground Rules

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

Agenda

Item No.	Subject	Presenter	Time
1.	Quorum Call and Welcome of Guests, Approval of Minutes from the Last Board Meeting	Paula Dugan	2 Min
2.	Introduction and Agenda Review	Terryl Miller	3 Min
3.	Adjourn to Closed Session and Closed Session	Paula Dugan	60 Min
4.	Student Government Report	Student Government	5 Min
5.	PTSO Report	PTSO Presidency	5 Min
6.	Financial Report	Debbie Stark	5 Min
7.	Technology Report	Garen Kidd	5 Min

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Item No.	Subject	Presenter	Time
8.	Ombudsman	Maria Schwarz	__ Min
9.	Open Public Comment		30 Min Max
10.	Open Student Comment		30 Min Max
11.	Director Report	Jessie Kidd	15 Min
12.	President's Report	Paula Dugan	15 Min
13.	Old Business – Action Items	Terryl Miller	5 Min
14.	New Business Discussion on Zero Tolerance Policy Committee Reports	Eric Amsel Each Board Member	20 Min 3 Min/Rp
15.	Adjournment from open session.	Paula Dugan	

Minutes

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	Quorum called at 5:35. Paula called for approval of the minutes from the last meeting. Steve moved to accept and approve the minutes. Adam seconded the motion. All were in favor, none were opposed.
2	Terryl motions to go to closed session. Steve seconded it. All in favor, none opposed.
3	Closed session.
4	<u>Student Government Report:</u> Stirling Miller: We are working on the dress code and in the process of getting feedback from the students and parents. We are doing a survey for the parents on it at parent teacher conference. The assemblies are going well.
5	<u>No PTSO Report</u>
6	<u>Financial Report:</u> Debbie Stark: Refer to financial statements attached. They are working on making the financial form more user friendly and understandable. She also stated that she needs a vote on the CUSAP grant and using the CUSAP funds for salaries. Terryl motioned to approve using the CUSAP grant funds for salaries. Mark seconded it. Discussion was held that next year the vote should happen before the budget is done. All were in favor, none were opposed.
7	<u>Technology Report:</u> Garen Kidd: The IT department is working on a number of things. The most important is that they have been working on implementing technology in to the classrooms. We are still working on formulating an official process to measure if this is successful. He also finally got the Wiki site set up for DaVinci. The Acceptable Use policy has been received well by the faculty and there have been no problems implementing that. The State has asked us to host their Cognos Server. The benefits would be that it puts us on the map with the State Office of

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Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
	<p>Education so it is political. The liabilities are really none. They have an outsourced person who comes in to take care of it. We just have the capability to host it. Steve stated that we should have something in writing regarding this and Garen stated there would be a contract signed as well as confidentiality statement signed.</p> <p>We are working with partnering with Flying J on 40th and Harrison. We are also working with Kelly on the e-mail distribution list and have it mostly completed. Adam asked if he had any ideas for advertising for the lecture series. Garen said yes and he would get with Adam on them.</p>
11	<p><u>Director's Report:</u> Jessie Kidd: Student Final Term grades will be mailed out November 16. We are having dress code issues but I have tasked Stirling Miller, as student body president, to gather the data and bring it to me to work out some of the issues. I will then in turn bring those changes and decisions to the board in December. My ED goals for November are: preparing for grade expansion, reaching out to the community and other school districts and trying to improve parent communication and volunteer hours at the school. Simon brought news that parents want their 7th and 8th graders to be able to come to DaVinci now. I want to thank Megan Crivello for all her hard work with the play and also thanks to Haley, as the student counsel advisor for her help with the dance as well as with the play. For community outreach we are working on the following: The canned food drive for the Utah Food Bank, the Turkey Trot this Saturday at 8, community service day is December 18th and we could use everyone's help. It is a great day to come and be a part of the school. Also, please remember the benefit which will be held March 28th at Ogden Union Station. We need you to provide a list of names to donate or invite to attend. Upcoming activity dates are: The play is November 13th – 15th; parent teacher conferences November 20th; Thanksgiving break November 26 to 28th; Saturday School is November 22; Winterim is December 4th and 5th; The choir concert is December 5th; 1st semester finals are December 11th through the 16th. The Art Renaissance Faire will be December 12th.</p>
12	<p><u>President's Report:</u> Paula Dugan: I just want to thank Steve and Iain for the time they have spent on the building acquisition and I encourage you all to stay informed of what is going on in the next little while. Please visit the board portal as that will be our way of disseminating news.</p>
13	<p><u>No old business.</u></p>
14	<p><u>New Business:</u> Strategic Planning: Eric: We are almost done with the strategic plan. Before the next board meeting the plan will be on the board portal so you can look at it and bring comments to the meeting on the 10th of December.</p> <p>Curriculum: Adam: Remember the lecture series. There isn't one in December but there will be in January and February.</p> <p>No marketing report.</p> <p>No personnel report.</p> <p>Finance: Steve: We are working on a better interest rate options for money, multiple bank accounts, cd's, etc. We are working on cleaning up the finances so that we know where our money is.</p> <p>Discussion on Zero Tolerance Policy: Eric: I would like to work on changing the policy. I am happy with discipline as it is now but it is not in line with our policy. We would like to form an ad hoc committee to work on this. Steve, Stirling, and Eric will be on it as well as we would like to get parents and students to be on it as well. Eric will let everyone know of a time and place for this meeting.</p>
15	<p><u>Adjournment:</u> Motion to close meeting by Steve, seconded by Adam. All were in favor, none were opposed.</p>

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Action Items

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1	11-12-08	Changes to Dress Code	Jessie Kidd & Stirling M	12-10-08	
AI-2	11-12-08	Strategic Plan to Portal	Paula Dugan	12-10-08	
AI-3	11-12-08	Ad Hoc Committee Mtg on Zero Tolerance Policy	Eric Amsel	12-10-08	
AI-4					
AI-5					

Decision Log

Date	Decision/Description	Pass/Failed

Next Meeting Agenda Topics

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for DaVinci Academy, when operational.

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