

**DaVinci Academy of the Sciences and Arts**  
**Board of Directors**  
**Board Meeting Minutes**  
2033 Grant Avenue Ogden, Utah 84401  
801.409.0700  
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**Agenda/Minutes**

**Meeting Name:** DASA Governing Board Meeting  
**Time keeper:** Terryl Miller  
**Scribe:** Terryl Miller – Secretary  
**Facilitator:** Paula Dugan – President  
**Date:** Wednesday, January 31, 2007  
**Time:** 5:30 PM to 9:00 PM  
**Location:** 2033 Grant Avenue, Ogden, UT 84401

**Invitees/Attendees** \* in attendance, # absent, & excused (may call in)

*	Paula Dugan, (PD)	*	Iain Hueton (IH)
*	Eric Amsel (EA)	*	Joe Oliva (JO)
#&	Terryl Miller (TM)	*	Adam Johnston (AJ)
*	Helen Wecker (HW)	*	Robert Evans (RE)
#	Dan Early (DE)		

**Meeting Ground Rules**

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

**Agenda**

Item No.	Subject	Presenter	Time
1.	Quorum Call	Paula Dugan	2 Min
2.	Introduction and Agenda Review	Paula Dugan	5 Min
3.	Welcome of Guests, Approval of Minutes from 1-10-07 meeting	Paula Dugan	5 Min
4.	Student Government Report	Student Government	10 Min
5.	Ombudsman	Maria Schwarz	15 Min
6.	Open Student Comment		30 Min Max
7.	Open Public Comment		30 Min Max

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8.	President's Report	Paula Dugan	40 Min
9.	Financial Report	Alexis Hicks	10 Min
10.	Accreditation Report Status	Jessie Kidd	10 Min
11.	Director of Academic Services (DAS) Report		10 Min
12.	Old Business Review of Action Items from Last Board Meeting	Paula Dugan	10 Min
13.	New Business Committee Reports Election of Potential New Board Member(s) Graduation Update Web Site Update	Each Board Member Paula Dugan Brody Tate Stirling Miller and Garen Kidd	30 Min 10 Min 15 Min
14.	Adjournment		

**Minutes**

Agenda Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	Quorum is called and we have a quorum.
2	Paula welcomes everyone for attending. Paula informs everyone that Terryl is not here tonight.
3	Paula informs those attending that recently the board moved public and student comment to the beginning of the meeting. She informs everyone that if they want to make a public comment that Mr. Stohel has the form to sign up for public comment and that it is limited to 2 minutes per person so that everyone who wishes to speak can and also to keep the meeting within a reasonable time frame. She informs them that there are copies of the agenda on the table. The first order of business is to the approve the minutes from the last meeting. She asked if the board all had a chance to review these as Terryl e-mailed them to all of them. Adam moves to approve the minutes. Helen seconds that. All in favor: All. None opposed. The minutes have been approved.
4	<b>Student Government Report:</b> Zach Matheson: This is me opening up a whole can of worms with our open campus lunch desire. It has been about a 2-1/2 year controversy thing. Anyway, we finally wrote up this proposal which is being passed around right now. I really don't want to read through it, but basically it says students, if they want to leave campus during lunch time will be allowed to so long as they have this form, which has to be signed by their parents and put on file at the school, releasing the school from liability for accidents, injuries, stupid things that

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	<p>students do, or anything like that. The students will be responsible for getting themselves back to the school on time, otherwise they will risk tardiness or truancy, and that will be an un-excused violation, so they will be subject to disciplinary action. We have already talked about this with all the restaurants in the area, a couple of years ago, and every single restaurant within a mile of the school, I think only one gas station down on 30<sup>th</sup> said no. Everybody else was eager to have students available during lunch time. Also, a couple of people talked to the police department and they basically gave us a check list of things to go through and essentially what they said was yes. So, in the past the student government has wanted to pass this so it is up to you now. Paula asked if there was anything else. He said, not really. We have been working on a complete overhaul of the student government constitution right now. We have a draft of that and we are just waiting to approve it right now and we will then take it to the teachers and administration and then you guys will come in to play somewhere and then maybe the students last or something. So you will be hearing from us again in the not too distant future I imagine. Questions?</p> <p>Eric A: Do you know of any charter schools or public school or private school that allows this?  Zach: Yeah. 15 or 20 minutes ago when we were writing this up, or editing it actually, we looked up anything that had to do with open campus for high schools and came across a few schools that mentioned they had limited things, like privilege based off-campus system or.  Eric A: Do you know which schools they were and what their policies were?  Zach: Not specifically, but I could find them if you wanted me to.  Eric A: That would be helpful. I just think that what a parent may sign off on wouldn't be legally binding. That is, if the student got hit by a car 2 minutes after the time was over for lunch. We, the school may be held liable for that and there are probably lots of legal aspects to this that you are not aware of.  Zach: I did look in to a little bit, Mr. Reese let me borrow a book about public law education. I didn't see any direct contradictions in there. I did see a bunch of stuff about placing school bus stops not too ridiculously far. I didn't see anything that mentioned open campus. So it looked to me, the amateur high school student that it should be okay as long as.....I don't know.  Eric A: I think it would be good to know for our deliberations that we are not making some sort of precedent that no other school exists that has ever done this.  Zach: I can tell you that I did a school-approval based one where all students were allowed unless their parent had specifically put in a note that said they would not be allowed, but I can get you that information.  Eric A: That would be helpful. Do you know what state that was? Was it Utah?  Zach: I don't think it was.  Paula then stated that they still had time left if the student government had anything else they wanted to discuss. No.</p>
5	<b><u>Ombudsmen:</u></b> No time needed.
6	<b><u>Open Student Comment:</u></b> Paula reminded everyone that open comments are limited to 2 minutes so could they please watch their time. She stated that students signed in but none checked off that they would like to speak. She then asked if any of the students who signed up and stated they did not want to make a comment but who have changed their mind. None came forward.
7	<b><u>Open Public Comment:</u></b> Paula then moved on the open public comment. The first person on the list is Larry Freeze and she told him he had two minutes. <b><u>Kelly Freeze:</u></b> Kelly stood up and said that Larry wanted her to talk. Larry grew up in the same town as Sinbad and there is the possibility that Sinbad could come here for some kind of thing.

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	<p>He wanted to let the board know that this opportunity may happen and he will let them know. Another thing Kelly wanted to talk about was off-campus lunch. We have 43% free and reduced students here at the school. If they went to off-campus lunch, that there would not be enough full-paying students here to make it profitable. Then those students who couldn't afford off-campus lunch wouldn't have it here either. Paula thanked her</p> <p><b><u>Betsy LeRoy:</u></b> She does not want to make a comment. Paula apologized.</p> <p><b><u>David Stohel:</u></b> He just wanted to state that he came today because he expected more people to attend but that he really didn't have anything to say.</p> <p><b><u>Debra Trent:</u></b> She came to ask if the board would allow her son to come to school at DaVinci. (Most of what she said could not be heard because she talked too soft.) She did have a letter stating that her son goes to Roy High right now and is unhappy. He has no disciplinary problems and maintains a GPA above 3.0. He does not fit in at Roy High and has received threats from other students, but he is unwilling to give specifics or names or go to the administration so there is nothing official to report.</p> <p>Paula: She informed Ms. Trent that Public Comment is usually one way but she wanted to clarify what she wanted. She asked if Ms. Trent was asking the board to appeal the decision made by the administration in January. Ms. Trent replied yes and Paula gave her the information to contact the administration and board secretary to get it added to the agenda for next time. If it is an agenda item then you can speak and we can discuss it and vote on your request. (Ms. Trent replied but could not be heard). Paula then stated that she would discuss it with Jessie Kidd to make sure she has all of her information.</p> <p>Paula then stated that that is the only public comment that anyone said they wanted to speak off the sign in sheet. She asked if anyone was missed or if anyone would like an opportunity to speak.</p>
8.	<p><b><u>President's Report:</u></b> Each of the board members will see that on the bottom of the stack of papers that you got, there is a listing of our current and supposed committee structures. No need to go through it right now but what I would like to ask you to do is, because we have potential for some new board members and we have had some changes among the board members, these committees are outdated. We also, not only need to change the name assigned to each committee but also the committees themselves. I have put together a proposal to combine a couple of the committees and there is a new one, personnel and policies that some of us thought would be a good idea since a lot of our policies and personnel management area needed looking at and developed better. What I would ask you to do, and not right now, but take that and any proposed new board members, to take this and, I respect the fact that you are all may have specific talents and interests, but please take a look and see which committee you are on and if you are happy to stay on it, or if there is another committee you would like to be on. Please send that information to me via e-mail and I will put that together, a proposed committee list with the names for the next board meeting and we will have it on our agenda and then vote on it. I also just want to make sure that everyone understands that because of our recent personnel issue, that we are to maintain the confidentiality of that and our policies state that, and I ask all of you to please continue to do that. Also, I would like you to consider that we did have a DaVinci State of the School Address last year, but we feel that we should have another one, in light of the accreditation process and the changes in the school, and I would like all of you involved in that. I will have the executive committee try and put a time frame together for that. That is pretty much all I have. I ask you to take a serious look at the committee structure because we want to keep these board meetings down to a reasonable amount of time and I think a lot of the things can be taken care of in committee meetings and then reported on to the board here. Plus, the</p>

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	committees offer the opportunity to have our parents and our teachers and other staff and community members involved some of the formulation of some of our policies and some of our curriculum, etc.
9.	<p><b>Financial Report:</b> Alexis Hicks: I gave you two hand outs. One has all the checks that have been written, but you also have asked us when all of the past information would be in and it is all on line now. I don't know if you want me to continue doing these because you guys can log in and run a report. Paula stated that yes, for now, until we can make sure that everyone is actually doing that. She then stated that we have indicated that we will be reviewing these on a monthly basis so we need to. Paula asked if every one of our board members have looked at the Quick Books on line yet. Alexis stated that she sent invitations several times but she will resend them again to remind those who haven't to get on line. We ran our first payroll service with Intuit today and we were unable to input all of our back payroll in to it until we ran our first payroll services. So now that have run it, we can go back and do the payroll and then we will be up to date and then we will be up and running.</p> <p>The second hand out I gave you guys was our student directory. How many students we have, as well as all of the students who have left since October 2<sup>nd</sup>. So those who left after that I put their parent or guardian name, their address, their phone number, as well as the letter Jen Thompson had created that you guys could send out for that and then the actual survey part we have actually printed on our withdrawal forms from now on so we should be able to get that information back now.</p> <p>Joe: I am embarrassed. Do I need to get with you so that I can get on to Quick Books. Alexis replied that he could if he wanted to or he could even come and she would show him the reports and how they all worked. He said okay, but so far as getting in there? Alexis asked him for his e-mail address to make sure she had the right one. He said he would give it to her afterwards. He just wanted to make sure. Along with that, he asked if his Christmas present come with that? She replied yes, that it would be as soon as they got the payroll in. He was referring to the spread sheets he asked for. She stated that she has about two months worth of deposits to put in but that everything else, except August and September deposits and prior payroll has been entered in. Alexis was thanked by multiple board members for her work in getting that in. She was asked if she liked it and it was working well and she replied yes that she liked it a lot, especially the new payroll because we separate our faculty in to each department that they are in as far as instruction and instructional support and it is nice because it automatically inputs it in there for her. Eric A. asked if there was anything that she wanted to draw the board's attention to specifically with regards to the students? She said no, but one thing she did want to mention is that now that we are caught up with everything, I think the good part for the financial committee is that they will be able to prioritize where the money should go now, that we might have a little bit extra.</p>
10 & 11.	<p><b>Accreditation and DAS Report:</b> Jessie Kidd: I think I will do that in the future. I was reading my minutes one time and realized that there is a lot less for me to say. I will try and be speedy, but now I get double time. I am going to start with first applauding this amazing school and amazing institution. I love working here and absolutely love our students and the faculty we have to work with, especially with this accreditation process. We have sensed a great sense of team work and unity and once again there is a huge team effort that is coming. Last week we had the opportunity to meet with the Amer-Sports people and I did go over to the press release of the new Solomon Center, which is one of their perks for coming to Ogden, and Matt _____, the president was there and he was very thoughtful and he is considering working in a facility with 300 students right alongside and you can see that perhaps that frame work is going to be in a</p>

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	<p>positive direction for us and our students are excited about that as well. In addition we are also developing contracts with Eccles for our upcoming graduation, which is yeah, our very first graduation. We will have 48 graduates for our first DaVinci graduation. We are working with the Eccles also on a non-profit benefit concert as well, Mrs. Elaine Whitte, who is our new band and orchestra teacher, came to me and would like to have as many professional artists, musicians, singers, songwriters, come to it and donate their time and their talents to a benefit concert on our behalf. This is upcoming in May. So, if you know of any artists.....I have talked to Mr. Cullison, our art teacher to have a student art display and also to Jen about our Energy Quest, and you all know how wonderful that was from last year. So, if you know of any artists that would like to benefit the school to donate their time, energy or some art.....Dave is working on pottery this semester so we are hoping to have some of that pottery there as well. Also, it may be too late or too early, but tomorrow we need to set our enrollment for the 2007/2008 school year and in order for those enrollment packets to be finalized and to be pretty, we do need to have a calendar and schedule for next semester, so I do have this proposed calendar for you. Mr. Reese and I had talked and we were going to present this today but we did not get it on for an action item. As you can see, Alexis did attach Weber and Ogden districts. Based on the feedback we received from surveys from teachers last year as well as from parent comments during the middle of the year we felt that we need to be as compatible with outside districts as we can. As you can see from those others, that we tried to mesh those together as much as possible, taking in to account Ogden Preparatory, the charter school we partner with. Paula then asked: If I get you right, tomorrow you are sending out enrollment packets to be printed and you wanted to have this in them. Jessie replied yes. Paula then said she would like to entertain a motion to include this as a new item that we want to vote on. Eric A. motioned to accept this and Adam seconded it. Joe stated that he is not quite following this. Eric A. then stated that he was motioning that this is the schedule and calendar for next year to allow us to vote on it. Discussion: Helen asked if this matches MOPA? Jessie: You can look at MOPA's calendar. We tried to mesh it as best as possible. They are not taking the UEA break but Weber and Ogden are. They also have moved to have their spring break so that it is when there is a math conference for teachers.....it was a wonderful conversation that maybe it is something we ought to look at for our math teachers as well. Traditionally the spring break follows the Christian holiday of Easter, and so that is a consideration. December's days off will be similar. Our parent-teacher conferences will be similar and again, trimesters. That is probably the greatest leap forward as far as DaVinci as we realized from AB to block to FEF to Winterim to 85 a day to 45 a day and I did bring books if you would like to research as well because that is something that I have entertained is feedback as well especially in visiting other schools and collecting that evidence while I am there. Student outcomes are greater the more you can refine the time they are in class. 85 minutes, it is interesting, we have had even our own kids come and tell us that we are waisting time in class. 45 minutes is too short and 60 is a perfect number, but we have rounded it down to 55 for as late a start in the morning as possible. Our attendance has been much better this year not having kids....I also spoke with handfuls of principals about what their take is on time, on kids, I even spoke with a principal today who is down at Orem High and they start at 7:45 in the morning and get out at 2:15 and he said that their attendance is just ridiculous. So, I feel that this is the best meshing of student outcomes, helping students spend as much time and teachers having enough time to wrap up lessons without waisting time and also seeing them additionally every day. Right now we see our students in a two week period, 450 minutes, and next year we will see them both days to 550 minutes. So....</p> <p>Paula replied that she is not a math person, but dividing them in to three semesters, you are</p>

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	<p>actually going to see the students per week more. That was my concern, I was wondering if they would get the same amount of instruction. Jessie replied that they will. Also, we will be able to extend our AP development, because that will be a full course. It will also accelerate the learning as we start to reform our pathways, early college and concurrent enrollment. That helped a lot. First three periods in the day with lunch and then an additional three periods. Then we were able to help students but still have advisory. Eric A: So, let me make sure I understand this. The trimester, every day approach, you can still do 15 minutes of a concurrent enrollment class. Mr. Stohel: Can I bring something up since I worked the numbers. The trimester system right now, with three trimesters are equal to what we have now the whole year. The advantage is that in the fact that if I have someone fail my math class, they can pick it up again on the second trimester and finish it out on the third trimester. Or if they fail the second part, they can pick it up on the third trimester and they can complete the whole year. Jessie: In addition, we are able to be academically be supportive to students because, the new math requirements are to give Algebra 1 over a two-year period instead of a one-year period. So now we are able to vary the intensity. If I have a student that is going self-select rather than having to choose with honors, I can give the student the opportunity to accept the intensity to which they want. It kind of just gives you that freedom. It also helps teachers because we need to show that we are responsive to the students. Adam: Can you kind of highlight any of the things that you were choosing between this and this. Jessie: For the different calendars? Adam: Yeah. Anything that we should pay attention to that may be controversial or trouble. Jessie: Not necessarily. I think this is a traditional, good representation of the meshing. It certainly is not, All Saints Day is not included, Boxing Day is not included, but....Um, and again, we begin on a full week and end on a full week. Indifferent one way or the other so, where we were proposing the full week because of interruptions in students one way or the other, the data was indifferent. Joe: Just so I can understand what is going on, February 28<sup>th</sup>, that is the beginning of the third trimester. Jessie: Yes. Joe: So I am understanding okay. I wasn't trying to be mean but I wasn't sure where we were going here. Paula: Any more questions ? Adam: Just from what I see here, we are matching with UEA, the last week in October? Eric A: The 29<sup>th</sup> and 20<sup>th</sup>? Jessie: Yes. They moved it. It usually is a Thursday and Friday but it depends on when they get the facility. This year it is a Monday and Tuesday. Also, that conference has a lot of opportunities for teachers as far as buying everything, but also there is some professional development and collaborative exercise that teachers should feel free to participate in. Paula: Any other discussion? Eric A: Is there any sort of lingering concern in the back of your mind like let's play it out but I want to see it this way or that way. Jessie: No. I know from my curriculum background that the block schedule was implemented in a traditional school because they had to balance CTE and curriculum. CTE being vocational, wood shop, beauty, car repair. That has had to take precedence in order to balance because there are studies that students who are involved in vocational training, that 2% is the decrease in student drop-out rate. So there is a....there, but the partnerships that we are developing are: why do we need to do something when someone is doing so much better. The ATC does a wonderful job. These huge schools are able to be all things to all people, and we instead want to develop those partnerships and the ATC has been wonderful. So, compromising curriculum is not our agenda here. Ours is we have 300 students and we can make these changes so that student outcomes are always priority. Eric A: Teachers are excited about this? Jessie: I talked to....this has not been presented to the teachers. I talked briefly about feedback from teachers. Mr. Stohel has expressed his not-enough time in class, too-much time in class, and either can be a huge liability after that hour of time. So these are meshing those things together. We will go forward with your recommendations. Eric A: We have to _____. Iain: I think</p>

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	<p>what you are trying to say is we have had conflicts in the past with going to the staff with course suggestions and then a lot of those suggestions were overridden by the administration and then a lot of people were unhappy with the end results. So, I think we as a board, want the staff to buy in to this, that they agree this is a good plan before we vote on this, because they are the ones who have to live with it. I mean, they have to teach every day and they have to deal with discipline problems or not. Mr. Stohel: Let me say one thing if I may. I know this is not going to be a normal week coming up because of winterim and accreditation, I taught my calculus class Wednesday of last week and they missed Friday because of accreditation. I met with them yesterday. Now we have winterim and I am not going to get to see them until a week from Monday. This will mean that in the 19 days from the first time I saw them, I will have met with them only twice. Having classes every day will make it so they don't miss as much. If you have a foreign language every day, you need to practice that every day. Adam: In my own discussions with teachers and accreditation stuff, confirm that same notion. Paula: Since you are the chair for the current curriculum committee, how do you feel about this? Adam: Everything that Mr. Stohel and Jessie are saying makes sense and in the committees, in curriculum and instruction, these same things have been echoed. So, I, yeah, based on who I have talked to, it seems like they would be for this. Eric A: Last question. I don't see any problem with the daily schedule. That is, I think this is exactly what teachers have asked for and in fact, what students have asked for in advisory, just a chance to feel connected in a pedagogical structure. So, I see this as being quite acceptable. What I guess I don't know is, to what extent does accepting a daily schedule mean to the calendar. Do you see what I am saying? Jessie: Other than just _____ days, and that was another thing to take in to consideration. Our students right now receive two progress reports a year. WAR forms, that is one of the action items we want to develop, that they are tied now to their advisory grades, but we need to increase students and parents understanding of what their grades are and attendance in order to understand what is going on with student's grades. The trimester system gives them three progress reports with the two final grades. With our current system being done at Christmas means we are done at Christmas. Students don't....they leave, they abandon, they don't get their grades until after they go through all their wonderful Christmas break with their parents and this is not the reality. That is something we have moved toward is the professional development day after so that teachers can do their grades and puts the focus back on the student's achievements. We need to have more progress reports and we need to have those formal red lights to parents saying your student is not doing how he should be, and then attach those to parent teacher conferences. Eric A: I guess what I am asking, the extend to which we accept this schedule, which I believe it is an ideal schedule for teachers, they would love it. Does it, by definition, sort of demand trimesters? Jessie: No. Eric A: So we could do this in semesters? Jessie: We would be way over time as far as.....actually No. With the trimester system our students will earn 9 credits a year. If you did the same day and time they would only receive 6 credits per year. Eric A: So we are generating more credits? Jessie: Yes, we are, an additional credit for each student, and in addition, when we have our four-year math, science and English requirements, if the student were to take an AP class, that would satisfy a credit and a half so those students who do need that senior year to do early college or internship opportunities, that opens up their senior year along with it. Paula: Any other questions. Joe motioned to close the discussion. All in Favor: All. None opposed. Iain: I make a motion to accept the daily schedule and the yearly calendar as proposed by Mrs. Kidd. Joe seconded it. All in Favor: All. None opposed. Paula: Are you done now? Jessie: No. Paula: The executive committee voted you in as the acting Director. Now I need to get a</p>

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	<p>complete vote from the board. Eric A: I motion that we have Jessie Kidd be the interim Director of Academic Services. Adam seconds that motion. All in Favor: All. None opposed. Paula: Now you may continue.</p> <p>Jessie: On Friday we have a revisit of an audit with Mrs. Gallo, from the State. I did speak with Ms. Jones and Mr. Treft today about their progress towards that. The items that were key of course were having the lack of staffing. We solved that by having an additional IPE as well as a paraprofessional 2/3 time. Also, the filing and requesting of information is somehow disjointed. If the student has left the district, it sounds like the district has put it in a dark closet and is not able to find a thing, as well as file organization. So, the file organization is underway. I don't know that it will be complete by Friday due to students not being able to request records from other schools. Eric A: I'm sorry, I am not following you. Is it our files that are problematic or the files of...? Jessie: Our files are problematic because the other schools aren't sending the information for our files. Eric A: Okay, and that is understood by the audit team? Jessie: Yes, but it is still our responsibility to have complete files. Eric A: Do we have the evidence that we requested those files? Jessie: Yes. Eric A: And that is... Jessie: Our previous audit did not show that. I expressed to Ms. Jones and Mr. Treft that if there is anything that I can do, they have me on board as far as what Mr. Reese was prepared to do on Friday. So, we have taken care of that. Eric A: Are there any other comments about the audit? No. Go ahead. Jessie: Last time you asked about Winterim. I did make you copies of what the Winterims are and where they are going so you would have that information. This went out to students who could take it home to parents so that parents could sign off on Winterim. We are finalizing them tomorrow so I hope the students who have not selected will have selected by tomorrow. Then, I am very impressed with the return from the accreditation focus group reports. The only one that I am unsure of was Leadership. That one I haven't seen anything back from, but I talked with Dave today I am sure he will be working on that. I wasn't sure, but Helen, did we move you to Finance and Facilities? Helen: Yeah and I tried to meet with Maggie and it was the day of the accident. They already had met and put some things together. Jessie: That was the committee that Paula was on. I wondered if you wanted to skip mission and beliefs and go on? Helen: I think it is working okay. Jessie: Finally, focus group analyses, once those are done, we just have the questions to do. I have given you a time-line and I think this is for the new board members, as to what the process has been, from the beginning, our accreditation time-line, so that you can understand what we have done so far. It shows where we started all the way up to the last few action items, this month are guiding question reviews, and I have copies of those for you. Then we are going to come together with our reports and our guiding questions and develop the actions. Eric and Alexis, Carolyn and I are the leadership committee. Again, our visit is on April 19<sup>th</sup>, and I will work with Paula on the DaVinci State of School address so they can have a better understanding of the time-line for accreditation. I have been out of the office for two days on an accreditation visit and again, this is very refreshing and reassuring that we are on a very good place and our school has a lot to show for what we are and I am really excited to showcase that. I have books if any of you would like to look at them. If you guys are stumped with what to write down, these are wonderful help. Any question for me?</p> <p>Adam: Thank you.</p>
12.	<p><b>Old Business:</b> Paula: This is the review of the action items from the last board meeting, apparently Terryl did not send those to me, so I don't have them. We will have to defer them until next time.</p>
13.	<p><b>New Business: Committee Reports:</b> Are there any committees that want to report? Again, I want to reiterate that I gave you, in one of the piles of paper you have there, the proposed</p>

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	<p>committee structure. Some of the committees are the same as they were and some have been merged together in the interest of keeping the numbers smaller, and we added the new committee of Personnel and Policies. So what I have asked you to do is take a look at those committee structures as that is where I would like us to get a lot of the actual work done. There are still a number of policies and procedures that need to be done and refined, and some of the programs that we want to kick off. So please take a look at it. Let me know first of all if you do agree with the committee structure as I have given it to you and if you have a particular committee that you would like to be on. Again, I value you your time and I know you may have your own schedule with conflicts and your own talents that you wish to utilize, so just let me know and I will compile it and put it together as an agenda item for the next meeting to finalize our committee structure. We need to move fast on that because we have two committees that actually have to do things immediately. One will be the Personnel and Policies to help look for a replacement director, and the second would be the finance committee because there are some budgetary things coming up. So, that leads me to any of the committees. Adam, do you have anything that you would like to mention from your curriculum committee. Adam: No, just that we have been working on the accreditation process and it has been enlightening and very positive. Paula: Have you been able to get other input from students, staff, community members, etc? Adam: Yes we have, students, parents, and teachers. Paula: We will finalize these committees next meeting and then each chair will go out and find or recruit members for their committee. The committees can be comprised of representatives throughout the community, parents, staff and faculty on your committees, even students. Eric A: The assessment committee worked on our focus group stuff. (Eric spoke here but spoke too softly so he could not be heard. Paula: Then that is pretty good for the committee report here. Thank you. That leads us to the next item.</p> <p><b><u>Election:</u></b> We do have a board member that was already elected by the PTSO, Mr. Robert Evans, and he was nominated and voted in by the PTSO. It has been the tradition that we honor the elected nominees from the PTSO and so we just want to formalize his board membership and tenure, we need to take a vote on this board. So, I would like to ask Mr. Evans, we have your file here. Is there anything that you would like to mention to us? You can introduce yourself. Mr. Evans: I want to thank the PTSO and this board for giving me this opportunity. My child goes here and _____. Paula: Does anyone have any questions for Mr. Evans? Eric A: Do you have any particular interest in working on some of these committees? Mr. Evans: I need to review the committees and..... Eric A: I think you will be interested in doing so. Even goals for DaVinci.....Mr. Evans: Maybe Personnel. I would be interested in that. The financial. I have some experience in that area also. I am not too sure about the accreditation and it looks like it is already covered. Eric A: We will put you to work. Mr. Evans: With what I currently do, I can, no matter where you put me, I think I can be of help and I think I can also help with _____ the problems. Paula: Okay. Well, I will entertain a motion then to elect Robert Evans to a two-year term on the board. Eric A: So moved. Paula: He will be filling one of the parent positions. Seconded by _____. All in favor: All. None opposed. Okay, take a seat. Eric A: Thank you for doing this.</p> <p>Paula: With Terry gone, she asked me to mention there is a community member who would like to be considered for a possible community board position. I will read what she asked me to read for her. "I won't be at the board meeting. Please introduce Michael Burton in my name so that he can give his bio at the board meeting so the board can vote on him. I for one think he would be a great addition. He is the owner of Capricorn's Lair here in Ogden. He has been interested in DaVinci since its inception and as I am sure he will tell you, has a wide variety of strengths that I think he can bring to this board." So, I would like to invite Mr. Burton and I believe you</p>

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	<p>also gave us your bio. Would you like to speak? Michael: I was hoping to do this on any other day than today with what was in the paper this morning. I am a business owner. I have watched DaVinci from Washington Blvd. where my businesses are, because this and the IRS are the anchors to try and change downtown Ogden. My simplest answer to why I would like to be on this board is because I think it is good for Ogden. I do not have children, I have employees. I have no interest in DaVinci other than the fact that it is an asset and I am a civic-minded individual and feel we should take care of our assets. Rather than read through all my bio, I will just touch a little bit on some highlights. I am a St. Joseph's graduate in 1982, and this is very similar to what we attended, although I graduated with 28 students. So, I think the environment of a small school and certainly alternative schools is awesome. I think this is a great asset to Ogden. I have to admit that about three Standard Examiner articles ago was my impetus to contact Terry and ask if there is anything I can do. In that, I come from serving a second term as board chair for Midtown Community Health Center here in Ogden. We just built a beautiful new community health center and just so you know, I will not serve as chair again, but I will remain as a board member on that board as well. Again, I take part when I can here in Ogden and I have seen DaVinci, again since it started and certainly believe in what you are doing from what I do know. I wanted to see if, as you choose, I can be a part of that. I have been in business for eleven years. We design and manufacture jewelry and we wholesale it all over the world. Most people see the little Buddha's in the window as they go by and think of it only as a store, but on the other three stories, we have quite an operation. Outside of Ogden, Capricorn's Lair is quite a big name. So, I have been very fortunate. It has also been one of my worst _____ as the internet certainly began years ago. I am not sure if I can answer anything else or tell you anything else about me. I am a fourth generation resident of Ogden. I lived in Hawaii as a civil engineer for some time and then I came back as I love Ogden. There is nowhere like Ogden in spite of itself some times. Joe: Very good. Adam: So what is your vision of an ideal school? Michael: What is my vision of an ideal school? Well, since I went to St. Joe's, I loved my time at St. Joe's. We were even taught by priests back then and they were some remarkable individuals. Um. My ideal school is one that can teach you how to think. That teaches you to exist, make your own thoughts, your own opinions. Probably a liberal arts format. My background is in chemistry and micro, so....none of which have anything to do with what I do now certainly. But, the ability to think, to take care of one's self, the ability to take your opportunity to _____, to be part of your community, to changes, to be responsible, to be dependable. I have served on Midtown for about nine or ten years on their board. I think commitment to our community is important. I think that can start here. It did for me when I was at St. Joe's. Did I answer? Adam: Yeah. Michael: That was a big question. Adam: Yeah, so any answer will do. Eric A: What do you think DaVinci can do better in terms of its relationship to the immediate community, to downtown Ogden? Michael: Without knowing what your mission is, your strategic plan, your goals, and all those things that usually help boards function, without knowing exactly what those are....I don't know. You are what, four years on now, roughly, having your first graduating class....I don't know and I wouldn't speculate right now, I think it is a little premature. Eric A: It sounds like you have been involved in the community already and have been on this other board, what made your decision to sort of say, here is where I can elaborate something, here is where I can do something, because it sounds like you have the best interests of Ogden in your heart. I guess, what can we see or what can we do at DaVinci to make Ogden a better place? That is really.....Michael: The thing that has always impressed me about DaVinci are the kids that come in my stores. They come in to the coffee shop. I have always been impressed by the kids that attend here, and how active you guys are by what has</p>

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	<p>happened down here, I don't know, but I think that would be one aspect and know that....oh boy, now I am getting in to city politics. You know Matt's goals, and whether the gondola is going to go through to DaVinci or not, I don't know. One thing I do believe is that when we all get together and we wrestle with something, and we continue to wrestle with it, and we form consensus, I think that is where we are always successful. We are not always sure, just like my business. If we go back 11 years, there had been three people on that same block, but what I know is that we built business organizations and try to work with the mayor, I think that we try to take part in and we wrestle with has always helped us along. We certainly have seen some divisive issues come along here in the last month, but I don't know how active a part DaVinci has taken and what is going to happen down here. What are they going to do with the old LDS Church's committee on the mixed use, because it is going to effect everyone. Whether the kids want to go out for an hour at lunch and eat, beyond that, it is a rough question without knowing what is in your mission and I assume your new strategic plan and so forth. I don't know if you guys are involved with Dan Musgrave, which is a special _____ assessment that you are sitting in the middle of that are _____ which should benefit you and your promotion and so, I don't know a lot of those things. You know, Robin coordinates most of the special events like Harvest Moon and whether you guys have a booth, I just don't know those things, but I certainly am involved in those things and feel they are important because we come together with a sense of consensus. Paula: Any other questions? Iain: I would just like to comment that your experience and the way you have presented yourself, extremely articulately, and with your history with other organizations would be a positive thing with us. Michael: I have had my lumps there too, but I have been 11 years in downtown Ogden, but I bring myself as I am. I am very committed and thank you for your consideration. Paula: We have listened to Mr. Burton. We have taken his bio. Iain: I think we can have a quick discussion and a vote next time and go from there. Paula: We will have you on our agenda next time for a vote. Michael: Thank you for your time, all of you. He was thanked as well.</p> <p>Paula: Did anyone else have any board member nominees? No, then we will move to the next thing. Joe's term ended, I believe in January, and this is the last day of January, so we are just taking care of this. So, I would like to entertain a motion to allow Joe to continue as a board member for a new two-year term. Joe: I would just like to make a comment. Two years ago I made very similar comments to the board. For those of you here who do not know, I am one of what, three remaining founding board members of the DaVinci school. I am also very dedicated to wanting this place to succeed. However, my career has taken hold of me and does not allow me as much time as I would like and so, again, I want to remind the board that while I am willing to do what I can, I do not believe that I can support the board to the level that most of the board typically can support it, for two reasons. One, because I am occupied a lot away from town and then second of all, because my main place of work is an hour away. So, because of that, I just want to make sure that everybody understands that so long as I can be of help to the board and to the school, that I would be delighted to continue to serve. If at some point that becomes a detriment and you would rather replace me with somebody else, I would gladly move aside and allow that to happen. Again, I just wanted to make sure that I am up front with that and you know that before you vote. Helen: I think maybe you are underestimating the value of the continuity that you bring to the board, just knowing the history and the ability for us to turn to you and ask what was going on at that time. Joe: I can be like Reagan and say _____. Iain: I would also like to say that your professional position as a high-level manager with similar challenges that you get in your organization, that is still very useful and helpful to us. Paula: So I would like a motion to have Joe Oliva serve another term. Iain: Motions. Adam: Seconds.</p>

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	<p>All in Favor of starting a new term for Joe Oliva here on the board? All in favor. None opposed. Joe: Thank you. So, are there any other potential board member nominees? No. Then we move to Brody Tate for our graduation update.</p> <p><b>Graduation Update:</b> Jessie: He had to leave. Eric A: I have just a little comment. DaVinci wanted to try to have graduation at the Treehouse Children’s Museum, Lynn Goodwin, the director, who is not easily impressed, and is by DaVinci. Although we couldn’t work it out with the Treehouse this year as they are still not sure how to set things up in their building, I assure you that next year when we are ready to have these kind of events there , they would be more than happy to have DaVinci come there and graduate.</p> <p><b>Web Site Update:</b> Garen Kidd and Stirling Miller: Hi. My name is Stirling Miller. With the web site. We are currently going to send, later this week, a link that will have a list of contents for the new web site. On there we will have an area for you to comment on what you would like to change or what you liked more than the previous sites, so as you review it you can make comments about what you would like to keep and what you would like to see changed. We will have a comment option for you to comment so that we can incorporate that in to the web site. I would like to say that as it is looking now, I can go back to the old web site and look at the new one and see that the new web site is coming together and it seems a lot easier to travel through than the old web site was, easier to find things. It is still in production, but we do have a working prototype that we will give you on the link, and hopefully it comes to the standards that you hoped for it and I just hope that you get a chance to look at it and comment on it and that is all I have. Do any of you have any questions? Paula: Is this just an invitation to the board or this for all the staff to comment on the web site? Who all are you inviting to make comments? Stirling: We are hoping that the board will be able to look at it first, just on the prototype design that we have now so that when we have that to the point where we have it to the best of its ability that we can release it to the public and get their comments on it so that we can make it better. Paula: Do we have a time table on that? Stirling: This week we will be sending the link out with the working prototype, with the concept we are hoping to use. Then, if this passes through the board and the board likes it, then we will continue it and if all things go according to plan, then we should have it done by the end of the school year, but if things happen, like certain parents or students don’t like the web site and they would like it to change, then it might take a little bit longer, but if everything goes according to plan, with agreement by the board and agreement by parents and those that would view it, then it should be done by the end of the school year. Paula: As you know, we will be starting our recruitment efforts next month....now actually but definitely March/April time frame, how much of the web site will be changed, because if we want people out in the community to be able to have access to DaVinci, a lot of times they do it through their web sites. You know, you are part of that generation, you get on line to find out information. So, how much of it will be done for people who are interested in our school to look at? Stirling: I will have the pages that people wanting their kids to come here would look at. Like, the About Us, Why Should I Come to DaVinci, the frequently asked questions. That won’t take very long, so that should be up with the link that you will be viewing. And, also, when we receive the new registration packet, it will go straight on to the web site. So, that should all be there for those that are viewing it. Part of the site won’t be ready for the public to view it such as the student links and the clubs and stuff like that. I will be working on that as I get the web site approved, but everything that I can think of that I needed when I registered and looked at coming to DaVinci will be up, and we will have contact information on there. Everything that anyone would need looking to register at DaVinci. Any other questions? Joe: Just educate me for a minute on this. Back to what you were talking about. Is the architecture of this web site such</p>

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	<p>that by the recruiting time frame, we could put a new face on our web site and still have it go to the existing links that weren't completed yet. If the new links weren't completed yet, we could go to the old link, that way thereby phasing in a new phase of DaVinci on the web. Stirling: That is possible. There are a lot of links that I have started integrating in to the web site that weren't on the past web site. There are a lot more student things on there involving clubs and hopefully Winterim if it continues next year. And there are a lot of things on the other web site, but they are not in the same design, such as, I have a whole new board section that is going to help people looking in to the board much easier. As many of the links that can be linked back to past pages and the past pages that will be able to still be used, yes, they will be linked back, if Mr. Kidd and me, and anybody else that is working on the web site, some of feel that part of the past web site is not up to date enough to use, but as much as the past web site that we have that we can use will be linked with the new web site so that people who go on to it it will be available for them. Joe: Okay. I was also thinking if is there a way of phasing in the new web site sooner than the end of the year. Do you get what I am asking there? Stirling: Yes. It is possible if everything goes faster than I think it is going to, at the moment, it is getting easier because of certain concepts we are adapting to, whereas before you would have to go through each separate page and create the design and create each link, create each text that you want on it. Now, we are opening up a new programming technique that allows us to design one page that changes all of the pages, so we do have the option to do it faster if everything goes according to plan, and if it is accepted by the public, parents and students, faster than I have planned and have planned with Mr. Kidd, then, yes it will go up before the end of the school year. I actually hope for it to go up before the end of the school year, but I am not going to set it before then because things happen and you never know when something changes enough that we can't get it up in time. Eric A: Spoken like a true IT manager. Joe: Not to belabor this, but just, just educate me. The phasing in that I am talking about is, lets say that 50% of it is approved but we have a sticking point on one or two of the pages. Can we, would it work to get it going and then just block that piece that we haven't agreed to yet. Stirling: Absolutely. That is an option. If you do have certain points in the web site where it is not satisfactory and we need to change it slightly, there is an option to simply link it to a page that says Under Construction or currently being updated. Joe: Okay. Stirling: So, if there is anything in particular that needs to be changed, then we will be able to link it to something that people will know that okay, it still is a work in progress but it is up and it is working, but that is only if there are a couple of things, which there might be. So, any other questions? Paula: Thank you.</p>
14.	<p><b>Adjournment:</b> That takes us to the end of our meeting. Adam: I move to adjourn before Paula has second thoughts. Joe: Second. All in Favor: All. None opposed. Meeting is ended at 6:58 PM.</p>

**Action Items**

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1	1-31-07	<b>Review of committee structure and committees to be voted on at next meeting</b>	Paula Dugan	2-21-07	

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Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-2	1-31-07	Discussion and vote on Michael Burton as new board member.	Terryl Miller	2-21-07	
AI-3	1-31-07	Graduation Update next meeting as Brody had to leave.	Jessie Kidd	2-21-07	
AI-4					
AI-5					

**Decision Log**

Date	Decision/Description	Pass/Failed

**Next Meeting Agenda Topics**

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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