

DaVinci Academy of the Sciences and Arts
Board of Directors
BOARD MEETING MINUTES
2033 Grant Avenue Ogden, Utah 84401
801.409.0700
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Agenda/Minutes

Meeting Name: DASA Governing Board Meeting
Time keeper: Terryl Miller
Scribe: Terryl Miller – Secretary
Facilitator: Debbie Legge - President
Date: Wednesday, November 1, 2006
Time: 5:30 PM to 9:30 PM
Location: 2033 Grant Avenue, Ogden, UT 84401

Invitees/Attendees * in attendance, # absent, & excused

*	Debbie Legge (DL)	*	Iain Hueton (IH)
#&	Eric W. Stroup (ES)	*	Paula Dugan (PD)
*	Eric Matheson (EM)	*	Eric Amsel (EA)
*	Joe Oliva (JO)	*	Terryl Miller (TM)
*	Dan Early (DE)	*	Adam Johnston (AJ)
*	Lewis Reese (LR)		

Meeting Ground Rules

- ⌚ Be on Time
- ☺ Everyone is equal
- ⊗ One Conversation at a time
- ☺ Respect the views of others
- ☺ Keep the discussion relevant

Agenda

Item No.	Subject	Presenter	Time
1.	Quorum Call	Debbie Legge	2 Min
2.	Introduction and Agenda Review	Terryl Miller	5 Min
3.	Closed Session	Debbie Legge	30 Min
4.	Welcome of Guests, Approval of Minutes From 10-18-06 meeting	Debbie Legge	5 Min
5.	Student Government Report	Student Government	10 Min

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Item No.	Subject	Presenter	Time
6.	Director of Academic Services (DAS) Report Status on New Math Teacher and Mr. Stohel Harassment Policy 1-Out, 1-In Policy	Lewis Reese	20 Min
7.	Financial Report	Alexis Hicks	5 Min
8.	Accreditation Report Status	Jessie Kidd	10 Min
9.	President's Report Review of Contract Templates from Attorney	Debbie Legge	20 Min
10.	Old Business Review of Action Items from Last Board Meeting	Terryl Miller	15 Min
11.	New Business CUSAP Report Terms of Office and Election Status Board Fact-Finding Mission Work Based Learning Volunteer Policy	Alexis Hicks Debbie Legge Debbie Legge Chris Curry Terryl Miller	5 Min 10 Min 10 Min 20 Min 10 Min
12.	Open Student Comment		30 Min Max
13.	Open Public Comment		30 Min Max
14.	Closed Session (Potential – Not definite yet)	Debbie Legge	60 Min
15.	Adjournment		

Minutes

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1	Quorum is called at 5:48. Debbie welcomed the guests and then turned the time over to Mr. Stohel for a few minutes so that he could speak and then leave. He just wanted to state that when he went in to the clinic to get an x-ray to see if he had pleurisy, the next thing he knew was that he was up in the hospital with his three major arteries blocked 98 to 100%. He was scheduled emergency bypass surgery, sextuple bypass surgery. He stated that he was pretty depressed at

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	that point and grumpy because of the tests. Lewis Reese came up to the hospital at 11:00 o'clock that night and he told Mr. Stohel not to worry, come back when you feel up to it and we will take care of you. He stated that he was here tonight because he wanted to thank Lewis personally for taking care of his family and for the board for supporting that and also to the board for the flowers. African Violets are his favorites and he thanked the board for them. He stated that they are looking at somewhat of an uphill battle. Even though the insurance paid 10% and has a cap, they are still looking at about two months salary that they will have to pay out of pocket. By Lewis and the board keeping the salary in there, it has made them able to stay on top of it. He just wanted to publically thank the board and Lewis for what they have done for his family. Debbie thanked him and welcomed him back.
2	We move in to closed session.
3	Closed session.
4	Debbie called the meeting back to order. The board apologized for how long the closed session took. Introduction and agenda review is done by Terry. Debbie called for approval of minutes from 10-18-06. Motion to accept minutes as presented by Debbie, seconded by Terry. No discussion. All in favor - unanimous. None opposed.
5	Student Government Report: Adrian Maxon: For those of you who don't know me, I am Adrian Maxon, senior student senator for student government. First, we have completed the first draft of the new student government constitution. We will hopefully be ratifying it within the student government on Friday. It will then be passed on to the teachers and then after that to the board. So, heads up, that process has been started. Hopefully it won't take longer than a couple of weeks. Today we had a meeting about student elections. We have that set up. Miss Taylor will be communicating to whomever eventually about when the elections are, when we are going to have the assemblies, when we are going to have the actual elections and how we are going to organize that, etc. etc. Terry asked if it was still going to be in November. Adrian responded yes. What they decided on is that this year's elections are kind of going to be a hiccup. The new constitution puts elections in May, so we are electing next year's government. So this year, the student government elected in November will serve until May and then we will have elections again for next year. This will be sort of a short-live, transitional government. Debbie stated that this would be the case if the new constitution passes. That was communicated also to those who are running and they are fine with only serving for 6 or 7 months.
6	DAS Report: Lewis Reese: With regards to the math teaching position. The math teacher that they had spoken with and interviewed declined feeling that the movement from where they were living to here was quite extensive and for that reason they felt like they could not do that. Mr. Stohel will be returning in the morning for one class to start testing his ability to be back in the class room. Friday he will come for two classes and he will then test again and then we will play it by ear on Mr. Stohel's total return on his physical ability to come back. He is wanting to return as quickly as possible for him, he feels it is the best thing for him and he is tired of the kids beating on his door and he wants to know why they haven't done the assignments he sent in to the school. He was joking. On the safe school policy, which includes the harassment policy. He handed out a copy of it. He has reviewed that. He also stated that the school just went through a total Civil Rights Audit just within the last four to five weeks and through that audit, the gentleman who oversaw that, Maury Mizaros, felt that our safe school policy in his words "the best in the state." He felt that our policy was good. Lewis' review of this is that we are working at trying to keep it within the standards in this policy. The circumstance that led to this that everyone was aware of, we have received a notification from Stevenson and Smith, a corporation

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	<p>of attorneys and counselors of the law asking specific questions that he will be addressing that in closed session. He then went on to state that there have been some circumstances that have occurred over the last couple of days. There were some posters that were placed on the wall. He stated that they have had to address some issues. He stated that he met today with two of the student leaders and they worked through some issues. He is going to be responding back to those issues with those individuals, but they gave him what they wanted to know and they will be addressing that and he will keep us informed on that as they go through that process. Eric M. asked what the nature of the posters were. Mr. Reese replied that the specific poster was about, we were talking about the non-dress up day for Halloween and there was some information that was shared with the students that we asked them to place posters on the wall saying there would not be any dress-up day and it took a totally different turn that what we thought it was going to take. In particular there was one poster that was very threatening, so Mr. Reese addressed that issue. It was something that needed to be addressed and we did need to address it. This morning there were several posters placed all over the school in a negative nature about the institution. They were removed and are in his office. After that there were some positive posters put up all over the wall and he asked them also to be removed so it did not look like it was an antagonistic thing causing any issues about that. So both of those were addressed. It was after that that he had the meeting with the student body people and he believes they are coming to an amicable circumstance. He is not addressing them in detail here as they have not been addressed with the individuals themselves. Once that is done he will bring it back to the board and share that with them. 1-Out, 1-In policy has not been done due to the past two weeks being so busy with so many issues. He suggested that we could just add additional words to our current admissions policy. He is looking in to that and should be completed soon. Any questions? Eric M. asked if it is not newsworthy that we lost a teacher this past week or two. Debbie replied that she is going to address that in a later session.</p>
7	<p>Financial Report: Alexis Hicks: She presented the checks cut since the last board meeting. She has a meeting with Fred Woolfe on Friday. QuickBooks is ready to go but she just wants to make sure that everything is correct. Debbie asked Alexis if we have a budget to actual yet. Alexis asked if she meant from CCA? Debbie replied yes. Alexis stated that they e-mailed Alexis, Lewis, Debbie and Paula that Dawn had her baby early and she was trying to get it all done before she had her baby. She was only 8 months pregnant and went early so they are struggling right now. She only had the baby 4 or 5 days ago but she will come in and complete it. Joe asked when we would be getting our graphs and Alexis replied it would be probably about two months, possibly by Christmas.</p>
8	<p>Accreditation Report: Jessie Kidd: She stated that they are still working on accreditation. She asked how many board members have worked with their committees this month. Some stated that they have started on their November. She encouraged people to meet. She stated that they used last month's survey questions to develop a better assessment and understanding of what our school is about and what it is starting to look like. She thanked Eric A. for his help. This month we are working on collaborating with our rubric plus our DRSL's. She reminded us what the two DRSL's at DaVinci are. Communication and collaboration. November is for rubricizing. She extended an invitation to the board to attend a meeting this Friday regarding project based learning at 7:30 AM. Adam asked about the questions given to Jessie and can we see them, what form are they in. Eric A. asked if he could respond. He stated that as they go through the questions, they will find the right sort of standard to apply those questions too, organizing them. Once they are done, they will be put on the Weber State Web Site which allows for, it is a special program called Kytester which will allow for individuals to access it privately, anonymously and</p>

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	fill it out. We will give everyone in the school a random number and we will record the random number and you will be asked to use that random number on your questionnaire. We will not accept a questionnaire that does not have the correct random number. This way we will insure that one and only one person that gets a random number uses it to fill it out. We have permission from Weber State to do that. All of this will be set up fairly quickly as soon as the questions are organized. He is not sure how to get the random numbers to people yet but they are working on it. Jessie then stated that many of the questions they received were leading and they need to clarify them, so they are taking and working with them on how to address mission. We are trying to take the questions and figure out what the staff, faculty, parents, students wanted to have said in the school profile. Eric A. stated that they are adding to that what Northwest Accreditation wants us to say so we are trying to marry what our mission is and what we want to assess with what they want to find out about us. We are trying to find the right language and they are still working that through. She thanked everyone for their work. Asked if we had any questions. Debbie thanked Jessie for all the time she is having to spend on accreditation and let her know that we are aware of how much time it is taking away from teaching and her personal life. Her sacrifices are noted and appreciated. It is very valuable for the school and a vital process. Jessie talked about the report that was submitted on October 15 th . It was a trial, on-line environment so it was done, but one of the problems encountered and being worked on by the State is the fact that they could not print it at the end. When the State gets that to her, she will get it to us.
9	President's Report: Debbie Legge: She does not have the contract templates from the attorney yet so that will go to the next meeting.
10	Old Business: Terryl Miller: First two action items from the last meeting were taken care of by Mr. Reese in his report, math teacher status and harassment policy. The third action item was for Terryl to send a list of the committee members to Garen Kidd and Carolyn Taylor. It was sent to Garen and Terryl asked him to forward it to Carolyn for the yearbook. The fourth action was to reformat the communication and financial policies. This has not been done yet as Terryl did not have the format. She asked for that and was told to get it off the school web site, but Garen will send them to her instead. She will get that and have this done by the December meeting. The fifth action item was 1-out, 1-in and will be done by the next time in some form or fashion. The volunteer policy is complete and will be talked about in New Business. Terryl asked Iain about the Ogden City Youth Council information, did he get that to Lewis to get to the student body. He replied that he actually worked through Jen Thompson for that. It was taken care of. He was also asked if he and Adria had gone to Fresenius regarding the internships. He said he would take care of that this week. Terryl asked Debbie if the division of policies to be written by committees was taken care of, she stated that she has not had the time but it will be done by December. Terryl then asked Brenda Raccaia if she had been able to ask the teachers for their ideas on making the leadership referral forms not so burdensome. She had not, but would take care of it.
11	New Business: CUSAP Report: Alexis Hicks: Alexis handed out last year's CUSAP report to give an example of what it looked like. Also the assurances, the last part of the report. She asked the board to review it and make sure there are no changes that need to be made, critique it and if something needs to be worded differently please e-mail her. This report and money is for low-income students. We get this money to help these students succeed. There is a breakdown of the money we are getting. Our strengths and weaknesses come from Carolyn Taylor and our CRT results. Eric A. stated that then this is a final report of what we did with the money and Alexis replied,

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	<p>no, it is what we will be doing with the money. This report has to be sent to the State by November 15th. The deadline was the 31st of October but they gave everyone a two-week extension. If the board has any concerns they need to get back to her ASAP. She needs a preliminary approval on it. Another thing, with the “No Child Left Behind” issue, we are required to have 100% of highly qualified teachers. In Utah that means they have to be licensed, the State thinks they are highly qualified. A lot of schools in Utah are having a hard time meeting that. It is a national program but especially in Utah. She added a list that shows who are not considered highly qualified in our school right now because of licensing. To receive this Federal money, we are supposed to send this information out to the parents if their students are going to be taught 4 more consecutive weeks by a teacher who is not highly qualified. It may be costly as it needs to go out every parent. TerryL asked if we have to notify these teachers that they are not meeting the guidelines but Debbie replied that these teachers already know it and are working on correcting the problems. They are either in the process of taking a test, getting a site license, getting a license renewed, etc. Alexis states that this information is already sent to the State. Based on NCLB, Debbie stated that she did not think any state met the highly qualified requirement. Adam stated that it is not just that a teacher is highly qualified, but highly qualified in a certain subject. Debbie replied, in every subject they teach. Debbie did state that our preference would be that every teacher is highly qualified in every subject they teach. Debbie thanked Alexis for her professionalism and attention to detail. It is appreciated. Debbie stated that she knows how much Alexis does and the hours she spends and she thanked her for her time.</p> <p>Terms of Office & Election Status for Board: Debbie Legge: Debbie handed out the list of the board members and when they came on the board and when their current term expires. She stated that for current parent board members, that means the PTSO needs to hold nominations. TerryL Miller, Paula Dugan and Eric Matheson are the three that are done at the end of this year and need to be re-elected or someone else elected in their place. Eric A. was concerned that he was not on the list, but Debbie clarified that he should be and that his expiration should be 2007. Somehow the changes got lost. Debbie then asked if anyone remembered if there were elections held in 2005 as she was not there. Debbie then clarified that we have on the board half of the positions are parent positions and half are community positions. The PTSO has the option in their annual elections to elect each year half of the parent positions that come open. So, in the year that the positions come open, the positions that expire, the PTSO has the option to elect those positions. If a person that holds one of the parent spots resigns or moves away, whatever, and is not an active board member anymore, it is up to the board to appoint somebody to fill that position until the time of the PTSO elections again, which is what has typically happened. Now, we are coming up to an election time and so there are terms that are going to expire, so it is time for PTSO elections. Typically, most of these spots have been appointed by the board because they have been interim appointments. Maria S. asked to speak and stated that at the beginning, when the school was started, PTSO was not involved in putting board members on. Jean was put on by the board. There was something about the first year that all the board members were appointed and none were elected by the PTSO. Debbie replied that that may be. That the way the first members were appointed was one way and then as the terms expired, the PTSO is going to be responsible for replacing them. So, these terms are expiring, so it is up to the PTSO to replace the people whose terms are expiring. Joe stated that he is confused by that. Debbie stated that she was not here then. Joe stated that there were three parents who were recommended by the PTSO. Maria S. interrupted and said that that was actually before. It was Eric Matheson, Paul Butterfield and Cami Orr. That was after the first board was set up. When their terms were up then that is when the PTSO made the recommendations for Eric M., Paul B.</p>

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	<p>and Cami O. It is up to the PTSO whether to recommend Eric M., Terryl M. and Paula D. for the board. Joe clarifies that the PTSO nominates the candidates for the board and the board accepts or rejects them. The PTSO does not vote the people to the board. The PTSO will nominate the candidates and then the board will accept or not accept those candidates. Eric M. states that that is the way it was done but there is no documentation saying that that is the order. These are the current terms that are ending. Debbie asked Joe if he had any recollection of 2005 if there were elections. Debbie then asked the board to look at the next thing. It is the board of director's policy #002. It is the board policy on rules of order. She wants everyone to go over it and make sure they understand it very clearly, how the board operates as a board and what the rules of order are and how we will conduct ourselves as a board. She states that she feels that we have done a poor job of this and she wants to make sure that going forward we do a better job. She asked everyone to look that over. Then she pointed out some particular areas she wanted to address. Board members will conduct themselves with civility, decorum and respect. That all board members will have equal opportunity to participate in decision making. That board members will seek formal recognition from the chair before speaking. That each member of the board may speak once on a motion and for a reasonable time, but not more than once on the same motion. She feels that we have done a very poor job in the past in holding to our own policy on this and she wanted to make sure that everybody had a copy of that policy in front of them tonight. She felt like this was a good time to point that out. Terryl asked: What is the procedure for the community board members to be re-elected? Debbie states that they just put their name forward to the board and then they are voted in with a motion, nomination and re-election. If we did not have elections, we would have to have elections for Dan and Iain. Alexis asks if the other two parent board members can vote on the other person who is being nominated, or do all three who are being re-elected not have a vote. Eric A. states that it seems to him that they are still on the board and Terryl asks "are we not still on the board until someone replaces us?" Debbie replied that she is not sure when the PTSO does their election process so she does not know the answer to that. Maria S. stated that they did it the last time when the board asked them to do it. It is not specified in their charter, but the old board just asked them to do it. She also stated that she is not sure that there is anyone on the PTSO board now who knows that the terms are expiring and that it is their responsibility to recommend people to fill those positions. Debbie stated that Alexis' question would be a point of order that would need to be discussed before this occurred. Eric M. asks to speak. He states that the bylaws are actually fairly clear on how board members are elected. That has not been referred to this evening. The board positions expire in January. Now, in the bylaws, 4.9.3 and 4.9.4 it talks about an annual membership meeting requirements. We have an annual membership meeting requirement in January. One-Half of the board positions, including the president will need to be filled due to expiring terms. The number of positions elected by the parent organization will alternate, thus three one year and three the other year. The previous years board will appoint the remaining position. So, this board must appoint the next positions for at large. However, one-half of the governing board positions are elected by the parent organization over a 2-year period while the remaining are appointed. The by-laws specifically say that the parent organization elects those board positions and it is not a board function to elect that. That is the way we improperly did it two years ago, but our bylaws say, governing board positions are elected by the parent organization over a two-year period. Joe asks to speak. He states that he feels we need to change that as that was not the intent. Joe also tells Eric M. that he appreciates him bringing it up but the intent was that the board should still have the final say because, we went through this before and it is important to us on the board that we have people that we believe, not onlythere are two different sets of criteria, there are a set</p>

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	<p>of criteria that the parent adequately represent the PTSO and that is important. The second criteria is that there are a bunch of criteria that we have as a board as far as to what those people need to come with, especially a belief that they are able to conduct themselves with the requirements of the board. That is why we set that up because we need to fix that. Eric M. states that that is new business then. Debbie asks for what point in the by-laws that that was. It is 4.9.4. He also points out that there is a contradiction, specifically regarding the president's position. In section 4.9.3 says after the first two years of operation, the board of directors, on an annual basis will elect the president, which would seem to imply that the president has a one-year term. But that is in conflict with 4.13 which says the board of directors shall serve staggered two-year terms with one-half being elected each year. So it does not match. In 5.1, it talks about president, vice-president, secretary and treasurer, each of whom shall be elected by the board of directors and serve a two-year term. That is the contradiction. Eric M. then proceeds to answer Alexis' question as follows. The previous board, which is us, would fill the non-parent positions for the next term according to 4.9.4. Eric A. asks what has been the history. Has it been a two-year term or a one-year term for the president? Joe says it started out as a two-year term, but it has not been what has happened as it has been a very taxing position. Terryl asked if we had two open parent positions and Eric A. answered yes. Joe clarifies just a little bit that this is all set up on proportions because the number of board members being 12 is not set. Debbie states it is not a hard-fast rule.</p> <p>Board Customer Satisfaction Survey: Debbie Legge: We have a couple of different options that we have talked about as far as doing a satisfaction survey. There has been some talk about how we could do this. We have talked a couple of different ways. One of the options that Debbie proposes is that we could send it to our PTSO committee. That is one option. Terryl is the executive board member that would chair that committee and Mr. Amsel is the secondary member of that committee. We could look at adding a couple of more board members to round that out. That is one option. The other option is that we could just bring the full board in to it. That would be a little more cumbersome and difficult to manage but still doable. Those are the two options that we have. Debbie states that it would be very worthwhile, and she states that Eric A. has a lot of experience writing surveys and things like that, if we could get a survey that we could send out to the all of the parents in the school. Eric A. states that this activity has been discussed on e-mail just to bring the audience up to speed. Debbie asks Eric to continue and he states that he will speak on his perspective on this. A number of issues have come to the board and the board has heard them but not necessarily reacted to them. Part of our discussion on e-mail has been how do we take this information and what should we do with this information, and how should we react to the information. More and more we have been hearing some parents who are frustrated, some complaints. We have heard from students that are frustrated and have some complaints. We have heard from lots of different people, quite publically. The purpose of this activity, is for the board to better understand what is happening, not just be passively receiving this information but going out and finding out more of this information. So, the idea was that we would sit together and hear people tell us in a quieter, more subdued way, what the issues are as they see it, good and bad. This is not a witch hunt, we are trying to figure out the state of the school and the board may not always have enough information and the idea was to go out and get as much information as we can. It wasn't necessarily a survey that we had in mind, although Dan characterized it quite correctly as, we have to be responsive to our customers, who are ultimately parents and students. From that came a kind of customer satisfaction survey idea and I took that a little further into this fact-finding mission to find out what the state of the school is, because I am not sure everyone on the board has the same perception and I think we just needed</p>

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	<p>to hear and be on the same page about these issues. So, that was the idea. TerryL asked to speak. I think that was the beginning of the idea. I think also we are trying to respond to parent issues, but yet we are also trying to improve the school as a board. We are trying to figure out what we can do as a board to better the school, to better the atmosphere, to respond to your needs, to the students' needs to the teachers' needs, to the parents' needs, because people have felt like we haven't been able to do that in the past and so that is what we are trying to do. We are trying to answer those issues. By doing that, we need the good, we need the bad, we need all of it, but we need it in a very constructive way. We don't want just gossip and rumor, we want constructive things. We want you to come to those meetings, feel like you can speak but be constructive in your speaking, not.....Eric A. states that the problem for him with the survey is that we don't get to the underlying issues. We can't ask questions. TerryL then said she feels like that is only a portion of this. We want the survey because we want to know some anonymously, but we also want specific information. It is two-fold. Eric A. agreed and said that the more information the better. The more different kind of information the better. Debbie stated that she feels that if you send a survey, you have the opportunity to hear from all of your parents and those that have a survey can always have a written portion attached to it so you can have an opportunity to hear specifics from somebody who wants to give you more specific feedback than did you have anything specific that you wanted to add that this survey did not address. It gives an opportunity for something to be found that a general survey wasn't going to encompass. Eric A. stated that in any measurement, you can do it quantitatively or qualitatively. The best answer to the question, "which one" is both. Debbie replied that that is what she would like to see come out of this is that we do both, that we get a good range of feedback from everybody involved; our parents, our students, our teachers, all of the staff, everybody involved so that everybody feels like they have had the opportunity to be heard. So everybody feels like they have had some input. She feels that that is important. We just need to decide on what is the process that we want to use. How do we want to do that? Eric A. stated that he is happy to speak to process but that seems more detailed than this discussion is right now. Iain asked if we wanted to cover a time-line here. Debbie stated that she is not sure we are to a time-line yet. Do we want to move it in to a committee structure, do we want to have the entire board involved, do we need to have a discussion on that. I guess that is where we are at this point in time. Eric M. asked to speak. He states he is going to try and be somewhat neutral. He feels that we need an expedited time-line because there are parents, him being possibly one of them, who want to know what is going on with the school before the semester. We need answers before the semester. We need answers before Thanksgiving. Now, the monthly board meeting for this function is not going to be adequate to fulfill this requirement in his opinion. Debbie restated that she felt that the question was do we want to move this to committee or do we want to do this in a full board. That was the feedback she was looking for. Eric M. stated that she also asked about time-line and full-board. Debbie stated that the first think we need to decide on is forum. She feels that we need to decide things one step at a time. Adam says he agrees fast. He feels personally that if it gets sent somewhere else then he as a board member can be left out, so to try to get the finger on the pulse, it is important to him, especially not being a parent, that he have some kind of understanding of what is going on first hand or as close to that as he can get. TerryL asked if everyone was willing to come to extra meetings to expedite this? Adam said yes and that in the discussion with coming up with the idea, via e-mail, it seems to be effective thus far. TerryL stated that she knows that no matter which, whether we send it to committee to be done or we do it as a board, we can record and you would get it back transcribed, but she knows it is not the same because you have to read it, but you would get full information just like you were there because she is</p>

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	<p>willing to do that, even though it does add extra time for her. If the full board feels like they can't meet, because we are talking next week, right away, do you have the time commitment to do that? Adam states that the other issue is, you know if people are addressing two members of the board or two members other, then they are not bringing their issues to the board and the board is not able to act as a unified body so he feels like the action part of the board has to be something that is visible by the board. Eric A. stated that he sees a two-step process. He sees one step which would gather through some process the set of issues. Not the final definitive analysis, but through some process of talking to people who come immediately and then in the very next short while, we listen carefully to what they say and from that we figure out a set of appropriate questions, not throwing in the kitchen sink, but a set of appropriate questions that seem to be coming up to the surface, which then gets distributed broadly so that we can confirm in the questionnaire what we are hearing in a more qualitative, small group, in a more limited set of interviews. One step being very quick and then one that is going to take a little longer but will be more definitive. Joe wants to applaud that and also expand on that. This is the part that concerns him greatly. We need feedback, but we have 300 plus students here, which means we have 500 plus parents. If you look at the students and parents together, we have a lot of customers. We have, as a school that is still on the exponential part of the curve is growing and establishing ourselves, we have some high priorities of what needs to be done in this school. He is very concerned about 3 or 4 or 5 or 10 pieces of feedback coming from individuals diverting our attention from what is the highest priority and what we need to do, when it may not reflect to any degree what the masses are looking at. The way he is looking at is once we get our feedback, the appropriate way for us as a board to handle that is that if it is a general issue, that needs attention, then it is something that we as a board need to address, we need to establish policies on, that we need to go to work. If it is the onsies, twosies, threesies, tensies types of things, those are things that we need to hand to our administration to answer to the best of their ability, those concerns. We as a board should not divert our attention away from things that need to be addressed. That is why he really applauds the two-step process. We can gather some information to help us in the survey, but we need to understand if these are generic problems or just 1 or 2 specific instances that should not cause us to deviate, because if we deviate there are going to be hundreds of other parents that will be upset justifiably with us diverting our attention to those specifically. Eloquently said replied Debbie. Terryl then stated, so, if we do a two-step process, it should be with the full board, is that how you feel? Eric A. stated that the survey, the second step, the confirmatory or disconfirmatory of anything that comes out of the initial analysis. So the survey will be targeted in the sense of questions being asked. Do you agree with this particular statement? Is this something we need to work on as a community? We will send that out to everyone. He stated that he can get it set up so that it can be scanned. If the questions are very specific and very targeted and limited, not 40 but maybe 10, we can get it scanned in an afternoon. We would have the data that day. Debbie asked if anybody else wanted to sound in on this discussion. Iain replied with one quick question on the survey. The thing that it takes to make it relevant is to make it broad enough, so how to we insure that some number more than 30 people respond to it? Do we need 100, do we need 150 responses to make it valid? At what point do we say this is enough? Eric A. replied that we can do two things. We can send it to everyone or we could take a random sample of the stake holders and track them down until they do. Iain replied that that is the problem with a lot of surveys, you only hear from the people who are willing to respond, those who feel really strongly. Eric A. stated that that was an anonymous surveys, anonymous in the sense that you are sending it out to a name that you don't know. If we do a random selection of our calculations, he is not saying we will know what they</p>

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	<p>say, he is saying that we will know if we got something back from them. Adam then stated that maybe we could do a random sampling such as each board member would have ten phone numbers to call to see if they responded to the survey. Eric A. agreed as that would be about 90. Terryl then stated that she thinks that we need more than just what a survey will give us. She feels that we need specifics to speak to every teacher, every staff member, to get feedback from them, verbally, not a survey, actual verbal communication with them as well as possibly some students and some parents, not just a survey. She stated that she is not looking at it as just a survey but in the aspect that I want to hear from every single teacher what they like, what they feel constructively would help to make DaVinci a better place. That is what she is feeling. Paula stated that that is the two-step process. So Terryl asked if that was the first step or the second step. Eric A. replied that the first step would be interviews and that would be sitting down, talking to people, this would be done quickly and be done in the next short while. It will guide the survey. That will be a board discussion, like, what did you hear, what did you hear, and let's bubble up the issue and then articulate them in very clear and precise questions. Terryl then said: So then can we say, okay, we are going to call a board meeting for next Wednesday and we are going to send a letter to every single teacher and every single staff member and say that we would like you to be here at this time to speak to us. You have this much time to speak. Iain then stated that as far as the challenge to make that relevant with the number of staff we have. Maybe 10 or 15 minutes per. Personally Eric A. stated that he did not know if all of the staff would want to come and talk and that is fine too. Terryl, so we should give them the option, not demand it. Carolyn Taylor then stated that she feels that if that is what the board wants that from a teaching standpoint she feels that is reasonable. Terryl then said that even if all the teacher does is come and say "I'm fine and I have no issues" then that is fine. Carolyn Taylor stated that she felt that would be a good thing and that a lot of teachers would probably feel the same way and that it is a good opportunity for them. Debbie thanked everyone for their input, especially Carolyn Taylor. Debbie then asked how everyone feels about the board having a meeting next Wednesday night to begin this process? Is everyone okay with that? Does that meet with everyone's feelings of being okay with that? She didn't think she needs a motion on that. Terryl asks who should write the letter to the teachers to invite them to speak. Eric A. feels that there is a discussion that needs to be held about who we want to invite and who that invitation should come from. Debbie states that she feels that it would be very valuable to have each member of the staff and faculty contribute to this. Brenda Racchia asks if this will be an open session or a closed session. Eric A. stated that he feels that it would be private, Terryl agreed and so did Debbie, so that they can speak freely. Debbie stated that this is something that would not be open to the public, that it would be closed so that they can speak candidly. Eric A. says he does not think we should take minutes or record it. Terryl did not agree. It is a closed meeting so does not need to be put on the web site but that for the board's benefit. Paula and Debbie both state that if we are meeting as a board, there have to be minutes. Eric M. states that he is not sure exactly what you are asking. Are you asking are all of the teachers in the room at the same time or are we talking one on one to each teacher. Debbie states that she thinks she is wondering would it be open to the public, and in that particular instance, no it would not be open to the public, it would be a closed, private session like an executive session. Terryl states that to Eric M.'s point, what about, would it be one teacher at a time? Debbie replied in the affirmative that it would be one teacher at a time, it would be individually, one teacher meeting with the board so that they can express themselves freely without any fear of reprisal, gee, what if I said something that hurt somebody's feeling, what if so-and-so thought that I meant them. Paula then stated that if a particular person wanted to address the board but did not want to their comments in the</p>

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	<p>minutes, would we be able to give them that option? Debbie replied no. Eric A. then asked if we can allow them to be anonymous? Debbie replied no, she did not think so. TerryL then stated that she felt that with minutes that are not going to be public knowledge, that they are not going to be posted on the web-site, that they are only able to be accessed by subpoena, and if people know that they can only be accessed that way, she feels that they should have to say who they are. They have to be willing to put their name to their comments. Adam asked if we can give them the option to meet with a board member one-on-one and allow that board member to then bring it to the board. Debbie stated that she feels that would undermine the process. TerryL states that she feels that if they are made aware that they are not public minutes, that they are like our closed session minutes, that they are not going to be on the web site for everybody to go listen to, yeah, if somebody really wanted to make an effort to go subpoena them, they could get them in court, but they are not GRAMA'able. Eric M. stated that there is also the possibility that if the person had something they wanted to say that they did not want to say face to face that they could write it on the survey and that was agreed upon that that was an excellent point. TerryL then asked what if they want to speak without one of us present because they have an issue with one of us? Eric A. stated that he feels that the board has to hear everything. So, even if they have an issue with one of us, then that person should still be able to stay here as well. Eric A. feels that you have a right to ask questions. Debbie then asked when the earliest available time is for the board members. After a discussion, it was decided that we would start at 4:30 on Wednesday. Alexis then stated that she is glad the board is doing this as she can then direct her focus to her job instead of being a middle-man between students, parents, teachers and administration. Paula then asked if this is going to be a two-part process and the first part is going to drive the questions going out to get the data we use to drive whatever policies or procedures or actions we need to take collectively as a board, do we need to hear from the students as well. Everybody agreed definitely that we should hear from the students. We feel like we should definitely hear from the student government as well as any other students who would like to speak. The suggestion was made to have a sign-up sheet for students and parents to sign up on. Carolyn Taylor said this would also allow us to make sure that we have a random sampling, so that if we notice that it is being weighted by people who are more vocal only, then maybe we can invite those who are less vocal to speak to the board. We do not want people to think this is only for negatives, but also for positives. Even if they do not have any negatives, we need to make sure they know we want to hear from them as well. Debbie states that she feels like we need to keep that focus because some of the feedback that we have gotten recently from some of the students that she has talked to is that a lot of what is happening at the school is bleeding over in to their education and they want it to stop. They want to be able to just receive their education. They do not want to be hearing about the uproar in the school. They just want to go to class and get their instruction and focus on their education and do their homework and have fun at high school and go home. They do not want all this chaos in their lives. So, they are going to have great ideas for what we can do to help them have a better high school educational experience and those things are going to help us give them a better educational experience and we want to hear those things. One of the students that gave us some input at board meeting a month ago, said, please bring back advisory. That was great input. That was great feedback from a student and we valued hearing that. So those are the things we need to hear from our students. We need to hear the good feedback, the good things that they want to see, the things that are valuable to them and their educational process. It is just not about come and complain to us, it is tell us what is going to help you. Joe stated just to add to that, if somebody doesn't come and tell us things that they like, then somebody who doesn't like those things may cause us to</p>

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	<p>change them. You may have 200 who love something and 10 that don't and the 10 that don't we change because they are vocal, then the 200 are like heh, I liked that. Adam states that hopefully that will fall out with the survey in the second step of the process. Eric A. then states that he feels that it is really important that everyone hears that we are being as responsive as possible and as open as possible. This is not being pre-judged. This is not a set-up. A lot of us are going to put in a lot of time to make this happen. This is the process. If you are not part of the process and still want to do something subversive or alternative to bring concerns and complaints, we are not going to hear it. This is the way to do it. Iain stated that everyone gets a shot basically. Eric A. then states that this is far better a process than sticking posters up on the school wall. A lot of us are committed to hearing you, maybe for the first time, maybe you are right about that, but we are committed to doing that and we hope you take the advantage. Terryl then added that we hope you give us the opportunity to do it. Debbie then stated that we are committed to meeting next Wednesday at 4:30. She will attempt to get a hard copy or e-mail out to each of the teachers with an invitation to them and the staff members, not just the teachers but the staff members as well. Debbie states that she will get with Alexis to coordinate what we send out. We are going to try to do as many as we can Wednesday, but we may have to move to Thursday. Eric A. has a request and wants to pay it off the board. He wants to know whether we should add one more person, someone who is outside the board but has knowledge of DaVinci and knowledge of charter schools to help us hear what we are hearing and to be part of the process to get us to the next step, which would be to filter out the issues. He suggested Debbie Gomberg. She helped at the school with the previous principal. She is now a principal of a charter school in Layton. She knows a little about us. Also, she applied the principal job and did not get it at the time, but she knows us and charter schools and knows the difficulty and complications of running a charter school. He would like her to be part of this to facilitate, to be objective, to help us hear what is being said and to help us bubble up what are the issues. He has not asked her. Maybe just a set of impartial ears to hear without being emotionally involved in the school. He feels that she has an understanding of what it takes to be a principal and a CEO of a charter school, that it is complicated, that it is three or four hats. He feels that that may be helpful. Iain said that is a good idea. Terryl stated that she did not have a problem with that at all. Eric M. states he did not have a problem either. He asked for other names, as he is not set on her. Eric M. states that for himself, there may be a lot of people who want to talk to us. There may be a tremendous apathy and disinterest, but in any case for himself personally he doesn't care how many nights it takes. Terryl agreed. It was agreed that one night would probably not be enough. Joe is okay with that as long as a time limit is set for each person. So they need to come prepared to tell the board the most important thing they want to tell them. Debbie stated that at this point we can take input, see who is interested and we can selectively say, okay, 50 people want to have input, we can randomly draw 20 or 10. We know we want to talk to the staff and that is a large number. From that, if we have x-number of parents and x-number of students that want to talk and we randomly draw x-number of these and x-number of these so we have a random selection for the evening or for the two evenings, then we can say this is our first step. We can narrow it down and should if we are going to do the two-step process. Joe asked why we can't narrow it down in all categories including the teachers but Debbie responded that she feels that the teachers need to be heard as they are such a critical portion of what we are and what we do that if we try to narrow it down we may miss something very critical. This was agreed upon by Terryl, Eric M. and Eric A. Debbie stated that they each have something significant to say and they need to be heard. Adam did state that with the staff coming in that we needed to make it clear whether their boss would be in on these sessions. Debbie and the rest of the board did not feel that Lewis should be there as it may</p>

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	<p>eliminate the feeling of being able to speak freely. He does have the right to come in and speak himself. Next Wednesday will be reserved first for the staff and Thursday for the parents and students. This is to help us build the survey. The meeting is set for Wednesday at 4:30 and Thursday at 4:30.</p> <p>Work Based Learning: Chris Curry: This is our internship program expanded. Internship was just one piece of the work-based learning as it covers many more career options. She states that right now we are not allowed the funding for this. She tried to get this implemented last year but the state said there was no policy for charter schools to incorporate work-based learning. They stated that they would have it done this year. She requested that DaVinci be approved for work-based learning in September when we went through all of the approvals for the career technical education programs that we have but they stated that they still did not have a policy in place. Urgency is of the essence because if we miss it this time, there is a slight opening that they gave us to get it this year, if we miss that then we will not get funding until 2008. She sent the information to Iain and he did not have the opportunity to send it to the board so that we could approve it. If we want to be approved for the things coming up, then she needs to have this done by next week. Mr. Reese did state that we may still not get approval because we have been fighting this for about 8 months. They still may come back and say we are still not going to let you have it, but we have to have what Mrs. Curry is asking you for now so that we can at least get in to the process. We can always look at this later and decide we don't want to do this, but in order for us to even be considered for the program, this has to happen to go forward or else it is definitely out of the question. Mrs. Curry then stated that the State told her that we could not even begin the process until September of next year but she pushed the issue because we want to have contracts with IHC and have a lot more internships, we would like to get an internship for every senior and even possibly some for the juniors. Eric A. then asked whether these were the requirements for someone to teach work-based learning? Mrs. Curry replied yes. She is approved for work-based learning but she just has to take the classes. Terryl stated that this is then asking for approval to take the classes to be able to do it? Mrs. Curry replied yes. She said that what we have to do is follow the policies that she handed out to us. This policy is the example that the state uses. It has everything in it that they require for any policy that is approved by the board of directors of the school. It includes things such as not just internships, career fairs, job shadows, guest speakers, field trips, and apprenticeships. She actually has most of these things set up already. The question was asked what the difference between apprenticeship and internship is. She replied that an apprenticeship is a program that the state offers where a student who goes in to a specific field such as electrician or welding, they can take the classes but they can be given by going through this apprenticeship program, taking the classes at the ATC and/or other places. They can then get an apprenticeship after they have had so many hours of work and in that apprenticeship, they are actually going to earn an associates degree. They may not complete it by the time they are finished with high school, but they can use two years of their high school career as an apprentice to shorten the time it takes to get an electrician journeyman status. The ATC wants to have a firm partnership with our school to do this. The state wants to keep it separate because there is a lot of money involved in this. The WPU for regular students is \$2,636. On top of that we have six CTE programs now. For our six CTE programs, we will get about 20 extra WPU's, about \$1,656 per WPU for that. She offered inservice education to the board to help them understand all of this if we would like to understand all these programs. What it basically adds up to is great opportunities for the students and a lot of money for the school. She asked for the board to approve this policy and procedure. There are several things that need to be done so that we can get on the list and so we can have</p>

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	<p>these internships and the contracts that are required for the internships in many of the areas. The State requires. This policy contains definitions of what is work-based learning, what is career-technical education, what is an apprenticeship, what is a job-shadow, what is a guest speaker. We already have that in place. It was in place last year but they refused to give it to us last year because they did not have a policy for charter schools. Iain did state that he reviewed this very thoroughly. This policy needs to be approved and the board also needs to approve a commitment, what they require is that the work-based learning coordinator, Mrs. Curry, designated to do that, has to be approved for at least part-time status. In other words, 50% of her time has to be dedicated to work-based learning. So 50% of the work she does now would have to be done by somebody else. TerryL asked if we had currently have somebody else to do this, or if we can afford to have somebody else do that. Debbie asked Mrs. Curry which classes she is teaching that could go to somebody else that is qualified to teach what she is teaching. Introduction to Health Sciences may be possible for Rebecca to teach. HOSA would qualify as a work-based learning class because it is all leadership, the class that is required for the internships that we teach. Rebecca probably could, but Chris didn't know if she has the time, but she has taught medical assisting. All Chris' other classes are concurrent enrollment and that goes with the teacher, not with the student. So, Chris has to teach those. She has a study hall and anybody can teach that one. She is also doing other things as well, career technical education, concurrent enrollment, working with the ATC. She can make it work if she did not have the study hall and the Intro to Health Sciences. If the board approves it, we can make it work. We also have to have proof of insurance. One of the things that need to be changed from the present manual is: it currently says you cannot do any paid internships or paid work. According to the state you can as long as you have a policy that covers your student when they are off campus. If it is a paid one, our insurance does not cover them anyway. Mr. Reese stated that Risk Management does not. The job site is required to when they pay them. Under paid internships Risk Management does not cover them. If we do the paid internships, then we would have to get a separate insurance carrier to do that, which would be quite expensive. Iain then stated that the company itself could cover it. Mr. Reese agreed, that yes, the company itself could, but usually the companies do not because it costs them 2/3 more on top of what they are paying. Chris does state that there are not a lot of places that do paid internships, but, however, if they do, they have to accept responsibility. Mr. Reese stated that there are not that many internships out there that would be paid internships for the students. Eric A. states that the attraction is not necessarily the pay anyway, it is the experience. Mr. Reese suggested that maybe paid internships are not something we want to enter in to anyway and Eric A. agreed, because of the risk management issue. He does not feel that the outcome benefit to outlay would be beneficial. Chris stated the benefits are that it almost becomes like an apprenticeship. Chris also stated that it will take us three years to be fully qualified. When we do, the moneys that we get are on a regular basis, that is \$14,000 toward a work-based coordinator's salary. We do have to match whatever funds we get for that. Debbie states that we need to move this to a vote. She motions to accept the policies as proposed by Chris Curry for work-based learning. Eric A. seconded it. Discussion: Joe asked a clarification on the motion. Is it policies, plural, or policy. She clarified it to policy and procedures. All in favor: All. None opposed. Eric A. then motions and nominates Chris Curry to be the work-based learning coordinator as a half-time position. Paula seconds that. Discussion: Joe asks that since we are voting on it as a board, what if we decide down the road that it is not Chris, do we have to revote then. So, the motion is amended to no name given for the work-based learning coordinator, but that we have one and their status will be a half-time position. All in favor: All. Opposed: None. Debbie instructed Mr. Reese that if he wanted to</p>

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	<p>appoint Chris as the work-based learning coordinator on a half-time basis, that it is up to him. Chris is thanked.</p> <p>Volunteer Policy: Terry Miller: She handed out the new volunteer policy. She asked Eric A.’s opinion before it was sent to all the board as he is on the PTSO committee with her. She stated that she took three volunteer policies from Davis County, from Weber County and from Jordan School District and tweaked them to meet DaVinci’s needs. We needed a policy on recognition of volunteers, on the guidelines for volunteers, and she spoke personally to a friend of hers who is an attorney as there was an issue about volunteers being able to discipline students and he recommended that under no circumstances whatsoever can we allow volunteers to discipline our students. That is not allowed that we may be setting ourselves up for a lawsuit so we cannot do that. He recommended that every single one of them have something that they have to sign, a volunteer agreement. She liked Davis County’s and felt it was very appropriate. It gives their name, their phone number, salient phone numbers for people involved with the school. Also, each volunteer needs to be given a tour of the school, whether it be done by Alexis, Mr. Reese, or somebody else so that they know where things are. They also should be given school policies so they know what they are. She read the volunteer agreement bottom paragraph as follows:</p> <p>“As a DaVinci School Volunteer, I understand and agree that:</p> <p style="padding-left: 40px;">While performing volunteer services on the premises of DaVinci Academy of Sciences and the Arts, I will conform to all applicable laws, rules and policies.</p> <p style="padding-left: 40px;">In the course of volunteering for DaVinci Academy of Sciences and the Arts, I may be dealing with confidential information and I agree to keep said information in the strictest confidence.”</p> <p>Terry stopped here and stated that the confidential information is not open, they can see every file. That is not what it is. It is if they hear something confidential, they are required to keep it confidential. That is what it covers. Legally. Paula stated that if we didn’t have to put it in to words it would be called discretion. Terry replied that that is right, but because people are not always discreet, it has to be written. She went on with the paragraph:</p> <p style="padding-left: 40px;">“I will follow the supervision and direction of the teacher or administrator to whom I have been assigned to perform my volunteer services and activities as well as to the volunteer coordinator. Failure to do so may result in my being asked to leave the school premises.</p> <p style="padding-left: 40px;">At no time am I allowed to deal with any discipline issue in regards to a student, faculty or staff member. I understand that if I have any concerns that I need to take those to the Volunteer Coordinator, Director of Academic Services or to the DaVinci School Board.”</p> <p>They have to sign it and date it. It is very clear. It has to be kept in the office after they have completed it so that we have it on file, on record, to cover us. Eric A. stated that there was a line in there that he liked which was something like “volunteering is not a right. That you are here under these rules and you have to abide by them.” That is in definitions. We want volunteers, that is how school is helped, but without this policy in place we cannot use them. Paula asked about keeping track of the volunteer hours. Terry replied that the hours could be kept track of by the volunteer coordinator. That person would also be responsible for keeping track of the volunteers, the signed papers, to keep track of the hours. Iain made one recommendation and that is to add phone number, cel number and e-mail. Alexis asked if they would need to get their</p>

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	<p>fingerprints done and the question was answered that yes, that is in the policy, if they have unsupervised access to the students. It is also the responsibility of who is supervising them to make sure they are not unsupervised. If they are only making copies, answering phones, etc. that maybe they did not need to. Not everyone agreed with that and a discussion was held that maybe they all should have this done. Eric A. stated that he feels that they all should get fingerprinted in this day and age just to be safe. We will leave it worded that way, if someone is giving us 20 minutes worth of help for something that doesn't really have any access to the students, we don't have to do that. It gives the administration the opportunity to have some leeway, but if somebody is going to have significant access to the school, significant access around the students, you then have the opportunity to say we need this to happen. Joe then made the recommendation that nowhere on the form does it say that they have read all the applicable laws and policies. Terryl replied that it does have a place to check of school policies in the section where they are to check off the things as they become familiar with them. We will put the line, I have read and understood the following. We want to make sure that they have read everything that is necessary and salient to their volunteering to make sure that they cannot come back and state that they didn't know about that. If we have them check off that they have read and understood these, then that will cover us. Debbie then clarified that by them signing and saying that "I understand and agree that I will abide by the policies, it is not implied that they have read them." Joe answered, correct, he did not think it implied that. The wording of "become familiar" is not enough, it needs to be changed to "I have read and agree to the policies and procedures of the school." Terryl then stated it could be worded as follows: "Check off each of the following as you have read and understood the following policies." We will also add the Volunteer Policy to be checked off as well. Carolyn Taylor asked if this is the volunteer policy or are we talking about the already pre-approved board volunteer policy that the board did two years ago. Debbie stated that that has never been seen, so this is the one we are going to be using. Terryl asked if we are missing something on this one that was covered on that one, but Debbie replied that it did not matter because this will be the new policy. Joe replied that we can vote that this supersedes the old one. Eric M. also made the point that all PTA mentioned in the documented be switched to PTSO. Adam J. motions that we vote to accept this volunteer policy as amended, Paula seconds it. Discussion: Eric M. states that as this actually was dealt with on a previous volunteer issue that he does not remember the outcome of, that this states that a person shall be hired to serve in a part time capacity. Is this person already hired in that part-time capacity? Debbie replied that Kelly Freeze is a half-time volunteer coordinator, half-time lunch coordinator. Terryl also makes a point about recognition, that it is something the board has a responsibility to do. To recognize those who have helped for a prolonged period of time and that this can be done up to 12 times a year with a certificate of appreciation. We have to keep good records to make sure we know who is doing that. All in favor of the motion as so presented: All. None opposed. Joe states that he does not like the recognition part. The reason is that it requires that we go do something that is going to take some additional time that he is not sure what that is. Terryl replied that it should only take 5 minutes as we are only giving them a certificate. She states she is willing to do the certificates. Joe states that he is worried about what this is committing us to do and Terryl replied that she is committing the volunteer coordinator to keep track of that, who will then give the board that information and we will fill out a certificate and the board would have to sign it. Then we can invite them to come to our board meeting so that we can say thanks, we appreciate you. Paula then asked if she could have a few minutes. She has a plaque in recognition of the volunteers who helped with Project Paint Your Heart Out Ogden. It will be put up in the office. Dave Cullison is working on a display case for the school.</p>

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12	<p>Open Student Comment: <u>Andrew Krogam</u> Deferring to speak. <u>Gabriel Diarte:</u> Left. <u>Kyndal Freeze:</u> What makes us different from a public school? You guys say we are not like an average public school, we are not trying to be like public schools and that confuses her. She would like us to decide what we are. We say that if we are like a public school we should be able to come in after school, stuff like that, some people do not have any other place to go. The first year after school is when most kids would come together and bond and form ideas on how to make the school better. We would have field trip Fridays and advisories so kids could also bond and get out and have new experiences. We don't have that any more. That really depresses her. She has loved the teachers. They are the best friends she has ever had. She trusts all of them. She cannot imagine life without these teachers, going to school without these teachers would really stress her out, but she is worried that the teachers are really stressed out. For whatever reason it is, family problems, support problems, swim practice problems, they are stressed out. Their performance in class is slacking. Their feelings of being stressed out is rubbing off on to the students because attitudes are contagious. So, since their lack of effort in class makes her angry, and that feeling of anger makes the students feel bad, and it is a big circle going back and forth and that is also frustrating and hard to deal with in class. She feels that the school is attracting the wrong kind of people this year. The students are very different and that worries her. She feels that the majority of the new students who have come here are just coming here so that they can't get along with people any other way. She does not understand the new people here and she does not have a strong relationship with them because there is just no time to bond. <u>Adrian Maxon:</u> This survey project that the board is undertaking is very encouraging. It is the highlight of the year for him. This is good. I think we can get a lot done. There was a lot of stuff that I was going to say but I have decided that I am going to hold it to speak at that meeting. I think it would be more productive to do that. The posters were me this morning. I think you should know. I am the pessimist. I know that this process that is going on, I feel that irrational and impulsive communication is not quite as necessary. So, good job, pat on the back. Debbie asked if there were any other students who were missed and would like to speak and there were none.</p>
13	<p>Open Public Comment: <u>Denise Bingham:</u> She just wanted to make a really quick comment about the closed meetings. The Utah State Open Meeting Law has very specific requirements for recording those meetings and if you get in there and read that, it would probably help you out to make sure you are following them. Terryl replied that we are doing that. <u>Shelley Gardner:</u> She has a complaint that the policy changes that are being instituted on a daily basis in the school are not being communicated to the parents. It is very discouraging to her as a parent when her two sons come home and come home at two different times, but she hears the same thing from them that the rules changed today about back packs. We have to keep them outside the door and we can't take them in to class, or that the rules changed as far as searching back packs, or days where the students are not informed that they will not be allowed to stay at the school after it is over. It is spur of the moment as far as they know they are just being told to get out of the school. Her son complained that he needed to give homework or an assignment to a science teacher and he couldn't because he was kicked out of the school before that even though he had a valid reason for being there and a valid reason for talking to a teacher. Those issues are not being communicated to the parents at all. We are hearing them as complaints from our students and that bugs her, because she feels like the rules change from day</p>

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	<p>to day. The students don't know what the rules are, the parents even more don't know what the rules are, so she would like if there is a change in rules, that the parents be made aware that it is going to happen the next day at school. If the school is going to be closed at a certain time that the parents be made aware of that. There are parents who come from Salt Lake City that you can't just tell them the day of, you have to tell them the day before so they can make arrangements. The rule about bringing no candy to school on Halloween. The students weren't told that beforehand and they shouldn't be punished for them bringing their Halloween candy to school that day or the day after. It concerns her that teachers are saying that their year's supply of paper ran out today. If that is true, parents need to know so that they can contribute paper to the teachers so they can still do their job. She would like to see formal policies set in place for the times they can be on campuses, as the students have said it is very vital to their socialization time, to their planning on doing homework, to their clubs and activities to know when the school is open and when it will be closed. They can't do that if on the spur of the moment the school is closed. Last issue, she had gotten a call if she wanted to be on the sub list again this year and she said yes and she has not been called. She would like to reiterate again that she is a qualified sub that is willing to be a substitute teacher and if she is not being called for a specific reason she would like that communicated to her.</p> <p><u>Berlinda Hebdon:</u> Carolyn Taylor has a note from a parent who signed up, Berlinda Hebdon, who gave her a written note as she had to leave. She read as follows: Dear Board: Thank you for your consideration and timeliness. Regrettably my illness requires I have to leave before being allowed the opportunity to ask my question in person. Thank you for allowing this format. Question, what financial and physical benefit or difficulties will be occurring with the purchase of the remainder of the building? She left a phone number to contact her. Debbie asked if there were any other parents who are here but did not sign up but would like to speak. There were none.</p> <p><u>Maggie Hodgson:</u> She looks forward to speaking to us next week. She wanted to preface it by stating that they had parent teacher conferences and we had fabulous, positive things during it. She did not have any negative things. It is all positive about how grateful they are for their kids to be at DaVinci. She had one mother who was in tears because her daughter has never passed a class in the last four years and she is getting a B. Just, the impact that we are making at DaVinci is really, really wonderful. There is an undercurrent of some negativity that is unfortunate. So much of it is not valid. She stated that they had good conversations with kids today talking about rumors and talking about how to handle such things and she think it is very positive for the kids to work through some of the issues. She wants to publically go on record that she is in support of Mr. Reese and feels that he is doing a fantastic job as the administrator. She never at any time found any issue contrary to what people are talking about. A couple of other things, about kids staying after school. Students are welcome to stay after school if they are with a teacher. So, if they would like to come hang out on a day that she doesn't have a club and talk to her, or ask if they can do their homework in her classroom, she is fine with that. They are more than welcome. Terryl stated that it is about supervision and Maggie agreed. She stated that they are not keeping kids out because they don't want them to be here, but they would like them to come and be supervised. She also stated that she talked to her kids about that today. She then stated that there was one specific occasion when they had an early-out day when they asked the students to please leave so that teachers could prep and the other was Halloween. If they had issues with teachers where they were staying in classrooms, then obviously they were not asked to leave, but if they were not supervised, that is the issue. Maybe that can be clarified a little better with parents as to what that policy is. In Mr. Cullison's class today he had his students write on his board all the</p>

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	<p>reasons why they liked DaVinci, and they typed this up and put it on a list which she handed out to the board. It is about why the students like DaVinci. She just wanted to say from a teacher's standpoint that she absolutely loves the school. It is going in such a positive direction and she is excited to get down and dispel a lot of the negativity that in her opinion is coming from a very few, select minority of people. Terryl thanked the teachers as her son came home and told her about the discussion that was had about the concerns, about the rumors, about what they liked, and he was very pleased and very thrilled about what went on. She appreciates the time that they took.</p> <p>Brenda Raccuia: Not to be twins, because she says she really is a lot older than Maggie and she doesn't look anything like her, she just wants to echo that what was said earlier, that the negativity that is going on in the school by, what she believes is a very, very, small minority, is effecting the entire school, it is effecting the crew, the staff. It is effecting every single person who walks through the door and she would like to publically state that whoever it is that is persisting, please, please stop, because her livelihood and her life, because she lives for her job and her family, so they can teach quality education to the students and get on with what they have to do, because the negativity has to stop. It is unfounded and it has to stop.</p> <p>Jessie Kidd: She left already.</p> <p>Alexis Hicks: She just wanted to say that she appreciated the board, especially some of the new board members, because she thinks that the board has gotten a lot more done in the past few months than they board has ever done previously, and especially for this investigation, or whatever it is being called, because she feels that she gets the brunt of all of the complaints as she gets it from all sides. She thinks it will give them a new forum and get them away from her. She does think it is going to take a lot more time than the board does but she appreciates it personally as she thinks the parents want to be heard and she thinks the faculty wants to be heard, good or bad. She thinks people will appreciate it. She does appreciate it. She then stated that she does not have an official job description or job title and when she talks to the state and they ask her for a title, she has none. She would like the board to create one for her. Debbie replied that the board will get her one.</p>
14	Closed Open Session. Next meeting set for Wednesday 11-8-06 at 4:30 and Thursday 11-9-06 at 4:30 for Board Customer Service Meeting.

Action Items

Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-1	10-18	1-Out 1-In Policy	Lewis Reese	12-6-06	
AI-2	11-1	Reformat Policies	Terryl Miller	12-6-06	
AI-3	11-1	Review CUSAP	Terryl Miller	11-15-06	
AI-4	11-1	Board Customer Service Meeting	Full Board	11-8 and 11-9	
AI-5	11-1	Revision of Volunteer Policy with additions	Terryl Miller	12-6-06	
AI-6	11-1	Review of Contract Templates	Debbie Legge	12-6-06	
AI-7	11-1	Division of policies to committees	Debbie Legge	12-6-06	

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Item No.	Open Date	Description	Assigned To	Target Date	Date Closed
AI-8	11-1	Leadership Referral Policy – speaking to the teachers about suggestions to make this easier	Brenda Raccuia	12-6-06	
AI-9	10-18	Meeting with Fresenius regarding internships	Iain Hueton	12-6-06	
AI-10	11-1	Customer Satisfaction Survey	12-6-06	Full Board	

Decision Log

Date	Decision/Description	Pass/Failed

Next Meeting Agenda Topics

Item No.	Subject	Presenter	Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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